May 14, 2015

MEMORANDUM

TO: Darryll Pines
    Dean, A. James Clark School of Engineering

FROM: Elizabeth Beise
    Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to Modify the Minor in Project Management (PCC log no. 14038)

The proposal to modify the Minor in Project Management has been administratively approved. A copy of the approved proposal is attached.

The change is effective immediately. Please ensure that this change is fully described in the Undergraduate Catalog and in all relevant descriptive materials, and that all advisors are informed.

MDC/
Enclosure

cc: Gregory Miller, Chair, Senate PCC Committee
    Barbara Gill, Office of Student Financial Aid
    Reka Montfort, University Senate
    Erin Taylor, Division of Information Technology
    Pam Phillips, Institutional Research, Planning & Assessment
    Anne Turkos, University Archives
    Linda Yokoi, Office of the Registrar
    Cynthia Stevens, Office of Undergraduate Studies
    William Fourney, A. James Clark School of Engineering
    John Cable, Project Management Center for Excellence
College/School: A. James Clark School of Engineering
Please also add College/School Unit Code-First 8 digits: 01203200
Unit Codes can be found at: https://hypprod.umd.edu/Html_Reports/units.htm

Department/Program: Civil & Environmental Engineering / Project Management Program
Please also add Department/Program Unit Code-Last 7 digits: 1320701

Type of Action (choose one):
☐ Curriculum change (including informal specializations)
☐ Curriculum change for an LEP Program
☐ Renaming of program or formal Area of Concentration
☐ Addition/deletion of formal Area of Concentration
☐ Suspend/delete program

Italics indicate that the proposed program action must be presented to the full University Senate for consideration.

Summary of Proposed Action:

The A. James Clark School of Engineering and CE&E/PM are requesting approval to add the option of taking either ENCE 421 Legal Aspects of Engineering Practice OR ENCE 426 BIM Applications in Engineering & Construction to fulfill the requirements for the Minor in Project Management.

The required courses for the Minor include:
ENCE 320 Introduction to Engineering Project Management
ENCE 422 Project Cost Accounting & Engineering Economics
ENCE 423 Introduction to Project Scheduling, and
ENCE 424 Communications for Project Managers

Departmental/Unit Contact Person for Proposal: John H Cable, jcable@umd.edu

APPROVAL SIGNATURES - Please print name, sign, and date. Use additional lines for multi-unit programs.

1. Department Committee Chair
   [Signature]

2. Department Chair
   [Signature] 2/25/15

3. College/School PCC Chair
   [Signature] 2/27/15

4. Dean
   [Signature]

5. Dean of the Graduate School (if required)
   [Signature]

6. Chair, Senate PCC
   [Signature]

7. University Senate Chair (if required)
   [Signature] 2/27/15

8. Senior Vice President and Provost
   [Signature] 2/27/15
February 13, 2015

Baoxia Mi
CE&E Department Representative
BMI@umd.edu

Dear Baoxia,

The attached proposal is to modify the existing undergraduate Minor in Project Management to change from five required courses to four required courses and an option of selecting one of two electives for the fifth course. The current required courses include:

ENCE 320 Introduction to Engineering Project Management
ENCE 421 Legal Aspects of Engineering Practice
ENCE 422 Project Cost Accounting & Engineering Economics
ENCE 423 Introduction to Project Scheduling, and
ENCE 424 Communications for Project Managers.

The proposal is to allow students the option of choosing ENCE 426 BIM Applications in Engineering & Construction in lieu of taking ENCE 421.

ENCE 426 did not exist when the Minor was created but has since become a very popular course in our undergraduate curriculum and many of the students enrolled in the PM Minor would like to take it. In fact, they are being told by recruiters to take the BIM course and some do not fulfill the requirements of the Minor because they choose to take 426. We believe that allowing students the option to take 426 as part of the PM Minor curriculum is a sensible option.

Students that wish to enroll in the PM Minor must have a GPA of at least 3.0 and have completed at least 60 credit hours.

We will appreciate processing this request as soon as possible. Thank You

Sincerely,

John H Cable, R.A., PMP
Director, Project Management Center for Excellence