December 22, 2014

MEMORANDUM

TO:             Gregory Ball  
                 Dean, College of Behavioral and Social Sciences  

FROM:           Elizabeth Beise  
                 Associate Provost for Academic Planning and Programs  

SUBJECT: Proposal to Modify the Bachelor of Arts in Criminology and Criminal Justice  
              (PCC log no. 14010)

At its meeting on December 8, 2014, the Senate Committee on Programs, Curricula and Courses approved the proposal to modify the Bachelor of Arts in Criminology and Criminal Justice. A copy of the approved proposal is attached.

This change is effective Spring 2015. Please ensure that this change is fully described in the Undergraduate Catalog and in all relevant descriptive materials, including the undergraduate program’s four-year plan (contact Lisa Kiely at likely@umd.edu for more information).

MDC/  
Enclosure

cc: Gregory Miller, Chair, Senate PCC Committee  
     Barbara Gill, Office of Student Financial Aid  
     Reka Montfort, University Senate  
     Erin Taylor, Division of Information Technology  
     Pam Phillips, Institutional Research, Planning & Assessment  
     Anne Turkos, University Archives  
     Linda Yokoi, Office of the Registrar  
     Cynthia Stevens, Office of Undergraduate Studies  
     Katherine Russell, College of Behavioral and Social Sciences  
     James Lynch, Department of Criminology and Criminal Justice
THE UNIVERSITY OF MARYLAND, COLLEGE PARK  
PROGRAM/CURRICULUM/UNIT PROPOSAL  

• Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.
• Please submit the signed form to the Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.

College/School: BSOS 01202800  
Please also add College/School Unit Code-First 8 digits: 01202800  
Unit Codes can be found at: https://hypprod.umd.edu/Html_Reports/units.htm

Department/Program: Criminology & Criminal Justice  
Please also add Department/Program Unit Code-Last 7 digits: 1281101

Type of Action (choose one):
- Curriculum change (including informal specializations)
- Curriculum change for an LEP Program
- Renaming of program or formal Area of Concentration
- Addition/deletion of formal Area of Concentration
- Suspend/delete program

New academic degree/award program
New Professional Studies award iteration
New Minor
Request to create an online version of an existing program

Italics indicate that the proposed program action must be presented to the full University Senate for consideration.

Summary of Proposed Action:
The Department of Criminology & Criminal Justice requests to make some minor changes to the CCJS B.A. degree to ensure our graduates master the appropriate content area and skills critical to our field. In short, the changes involve adding an additional required CCJS elective class to expand the student’s knowledge of our field and to be in line with other BSOS departments, eliminating the current supporting sequence which required students to take a set of classes outside of the major, ensure that students have an understanding of the basic areas of the field by requiring them to choose two classes from three main areas (police, courts, corrections), and requiring students to take an advanced criminological/theoretical class from a group of three possible options (juvenile delinquency, crime and delinquency prevention, and contemporary theory). These changes will involve the creation of a new “Courts and Sentencing” course at the 300 level, revamping/renameing the Corrections class (now called Treatment of Criminals and Delinquents) to a 300 level, and changing the Juvenile Delinquency class from a 300 level to a small more focused 400 level course.

Departmental/Unit Contact Person for Proposal: Laure Brooks, Ph.D.

APPROVAL SIGNATURES - Please print name, sign, and date. Use additional lines for multi-unit programs.

1. Department Committee Chair
   Laure Brooks, Ph.D.  7/28/14
2. Department Chair
   James P. Lynch, Ph.D.  7/28/2014
3. College/School PCC Chair
   Karon Sohran  9/18/2014
4. Dean
   Nathan Issell  9/18/14
5. Dean of the Graduate School (if required)
6. Chair, Senate PCC
   Gregory Minnies  12/8/14
7. University Senate Chair (if required)
Proposal to Change the CCJS B.A. Degree Requirements

Abstract
The CCJS Bachelor of Arts degree has remained relatively unchanged for quite some time, other than the addition of the LEP in 2009. In order to ensure that our degree requirements reflect the proper coverage of our field, the Department of Criminology and Criminal Justice’s Teaching Committee conducted a thorough review of peer institutions to examine what their current undergraduate degree requirements were. Additionally, the faculty engaged in numerous discussions concerning what they felt the requirements should entail. Over the course of an academic year, the faculty reached a conclusion and the proposed changes are reflected in detail below.

The faculty did agree that the current requirements, for the most part, do reflect the appropriate content areas and skills our graduates should master, but some minor tweaking appeared to be in order. In summary, the changes involve adding an additional required CCJS elective class to expand the student’s knowledge of our field and to be in line with other BSOS departments, eliminating the current supporting sequence which required students to take a set of classes outside of the major, ensure that students have an understanding of the basic areas of the field by requiring them to choose two classes from three main areas (police, courts, corrections), and requiring students to take an advanced criminological/theoretical class from a group of three possible options (juvenile delinquency, crime and delinquency prevention, and contemporary theory). These changes will involve the creation of a new “Courts and Sentencing” course at the 300 level, revamping/renaming the Corrections class (now called Treatment of Criminals and Delinquents) to a 300 level, and changing the Juvenile Delinquency class from a 300 level to a small more focused 400 level course.

Description of Specific Changes
The new major requirements represent a departure from our prior standards across several domains.

- First, we now propose 12 required courses. This represents an increase from our prior standards. It allows us to specify more required courses and still allow students to take a number of electives. Based on our research, most majors in BSOS have a 12-course requirement for their majors.
- We propose to remove the supporting sequence requirement. Students had been required to take 6 classes outside CCJS that supposedly supported the general principals of our major. Over time, however, the list of supporting sequence courses grew so large and varied that the classes had nothing to do with our major. Additionally, students take many classes outside of the major already to satisfy general education requirements and general electives.
- While we propose to maintain many of the currently required classes, we have specified two areas within which students will choose one or two classes to ensure that they get proper exposure to the critical areas in our field. For the classes below, please note that 300 level courses are typically larger survey type classes while 400 level classes are more focused around specific topical areas that offer greater exposure of material.
  - First, students will choose two classes from the “criminal justice category”: Policing (CCJS 340), Courts and Sentencing (CCJS 345- new class), and Corrections (CCJS 342 – this is our current CCJS 452 course that will be renamed,
revamped to more of a survey type class, and renumbered to a 300 level class). Reducing Corrections to a 300 level course will involve removing the pre-requisite of Research Methods (CCJS 300)

- Students will also choose one class from the “criminology/theoretical” category: Juvenile Delinquency (CCJS 450 – this class currently exists as CCJS 350 and it will be revamped to be a small, more intensive 400 level), Crime and Delinquency Prevention (CCJS 451), or Contemporary Criminological Theory (CCJS 454). Increasing Juvenile Delinquency to a 400 level class will involve adding Research Methods (CCJS 300) as a pre-requisite.
  - We propose to increase the number of CCJS electives from three to four classes, to ensure that students get enough exposure to our field. We also will require that two of these electives be at the 400 level. This requirement will ensure that students take at least some classes that are small in size (max of 50 students), are more intensive and focused, and are possibly the capstone classes taught by tenured/tenure track faculty.

Old Requirements

CCJS 100 - Introduction to Criminal Justice
CCJS 105 - Introduction to Criminology
CCJS 200 - Statistics for Criminology & Criminal Justice
CCJS 230 - Criminal Law in Action
CCJS 300 - Criminological and Criminal Justice Research Methods
CCJS 340 - Policing
CCJS 350 - Juvenile Delinquency
CCJS 451, 452, 454 (Choose one)
  - 451 - Crime and Delinquency Prevention
  - 452 - Treatment of Criminals and Delinquents
  - 454 - Contemporary Criminological Theory

3 CCJS Courses of Choice
MATH 111 Introduction to Probability
Supporting Sequence – 6 classes outside major

Proposed Requirements

CCJS 100 Introduction to Criminal Justice
CCJS 105 Introduction to Criminology
CCJS 200 Statistics for Criminology & Criminal Justice
CCJS 230 Criminal Law in Action
CCJS 300 Criminological and Criminal Justice Research Methods
Choose two of the following three classes (Criminal Justice Category)
  - CCJS 340 Policing
  - CCJS 345 Courts and Sentencing (new course)
  - CCJS 342 Corrections (renumbered and renamed CCJS 452)

Choose one from the following three classes (Criminology/Theory Category)
  - CCJS 450 Juvenile Delinquency (revamped, renumbered CCJS 350)
  - CCJS 451 Crime and Delinquency Prevention
  - CCJS 454 Contemporary Criminological Theory

4 CCJS Courses of Choice – two of these must be 400 level
MATH 111 Introduction to Probability
Impact of Proposed Changes on Resources and Related Programs

Adopting these proposed changes will require the creation of the new Courts and Sentencing class, in addition to restructuring the Juvenile Delinquency and Corrections (Treatment of Criminals and Delinquents) classes. It will require the department to make sure that both the students under the old requirements and the students under the new requirements are able to take the classes they need to graduate on time. The only anticipated effect on other programs would be that students will not be required to enroll in outside classes, thus potentially freeing up seats in related programs.
CRIMINOLOGY & CRIMINAL JUSTICE
Limited Enrollment Program (since Fall 2009)
College of Behavioral and Social Sciences

BSOS Expectations of Students
As a University of Maryland student, you are an informed and active participant in your education. Therefore, the College of Behavioral and Social Sciences expects that you:
• Know your benchmark/gateway and degree requirements
• Develop a graduation plan which leads to a timely graduation
• Complete an academic audit during your junior year
• Take appropriate actions to remove registration blocks and register on time
• Adhere to University and College policies and deadlines
• Be responsible for your academic actions and decisions

Student Expectations of BSOS
Academic advisors are committed to assist you in meeting your educational goals. Therefore, the College is committed to the following:
• Introducing you to major and University requirements upon your entrance to a BSOS major
• Providing assistance during academic difficulty
• Referring you to helpful campus resources when needed
• Providing opportunities throughout your academic career

Advising Resources

BSOS Advising
General questions, registration, exceptions to University policy, academic probation, limited enrollment questions, graduation concerns
2148 Tydings Hall
(301) 405-1697
bsosadvising@umd.edu

Department Advising
Major requirements and courses, registration, internships, career questions, department permission for courses
**Walk-In hours from 10am-4pm Monday-Friday**
Department permission required for courses beyond CCJS 100 & 105
2201 LeFrak Hall
(301) 405-4729
ccjsadvising@umd.edu

Limited Enrollment Program Admission Requirements: Since Criminology and Criminal Justice has been designated as a Limited Enrollment Program (LEP), the major requires higher standards than the satisfactory progress benchmarks required in non-LEP majors. Students must meet certain minimum criteria in order to remain in the major or gain access to the major.

LEP Enrollment Policies:
☐ Only one gateway/entrance course may be repeated and may only be repeated once.
☐ A grade of a W (Withdrawn) in a course is counted as an attempt.
☐ Courses must be taken at UMD unless previously transferred
☐ Students may apply only once to an LEP. Students who choose to leave the major or are directly admitted and fail to meet the review criteria will be dismissed from the major and may not reapply.
☐ Students in the major must maintain a minimum cumulative GPA of 2.00. Failure to do so will result in dismissal from the major.

First semester freshmen entering the University as an CCJS major: Students must complete the following requirements within 45 credits (not including AP/IB credits) to remain in the major. (AP/IB OK for requirements)
• MATH 111, 220, 140 or STAT 100 with C- or higher
• CCJS 100 with C- or higher
• CCJS 105 with C- or higher

Students who wish to be CCJS after their first semester:
Students may submit an application to declare the CCJS major after completing the LEP admission requirements listed below. (AP/IB OK for requirements)
• MATH 111, 220, 140 or STAT 100 with C- or higher
• CCJS 100 with C- or higher
• CCJS 105 with C- or higher
• Minimum cumulative grade point average of 2.5 in all previous college-level coursework

** More than 3 CCJS courses per semester may not be permitted**