December 17, 2012

MEMORANDUM

TO: Donald Kettl  
   Dean, School of Public Policy
   Cheng-i Wei  
   Dean, College of Agriculture and Natural Resources

FROM: Elizabeth Beise  
   Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to Modify the Minor in Sustainability Studies (PCC log no. 12021)

The proposal to modify the minor in Sustainability Studies has been administratively approved. A copy of the approved proposal is attached.

The change is effective Spring 2013. Please ensure that the change is fully described in the Undergraduate Catalog and in all relevant descriptive materials, and that all advisors are informed.

MDC/Enclosure

cc: William Idsardi, Chair, Senate PCC Committee  
    Sarah Bauder, Office of Student Financial Aid  
    Reka Montfort, University Senate  
    Erin Howard, Division of Information Technology  
    Donna Williams, Institutional Research, Planning & Assessment  
    Anne Turkos, University Archives  
    Linda Yokoi, Office of the Registrar  
    Robert Gaines, Office of Undergraduate Studies  
    Nina Harris, School of Public Policy  
    Wendy Whittemore, Environmental Science and Policy Program
THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/CURRICULUM/UNIT PROPOSAL

- Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.

- Please submit the signed form to the Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.

College/School:
Please also add College/School Unit Code-First 8 digits: 012037001370101
Unit Codes can be found at: https://hypprod.umd.edu/Html_Reports/units.htm

Department/Program:
Please also add Department/Program Unit Code-Last 7 digits:

Type of Action (choose one):

- Curriculum change (including informal specializations)
- Renaming of program or formal Area of Concentration
- Addition/deletion of formal Area of Concentration
-_suspend/delete program

New academic degree/award program
New Professional Studies award iteration
New Minor
Other

Italics indicate that the proposed program action must be presented to the full University Senate for consideration.

Summary of Proposed Action:
Change in course numbering for the anchor course for the Sustainability Minor from PUAF 300 to PUAF 301. Please note that this is cross-listed with AGNR 300 that will now become AGNR 301.

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APPROVAL SIGNATURES - Please print name, sign, and date. Use additional lines for multi-unit programs.

1. Department Committee Chair

2. Department Chair

3. College/School PCC Chair

4. Dean

5. Dean of the Graduate School (if required)

6. Chair, Senate PCC

7. University Senate Chair (if required)

8. Senior Vice President and Provost

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10/18/2012

_________________________  __________________________  ________________
10/23/2012

_________________________  __________________________  ________________
12/20/2012
Hi Mike,

Looks like our paperwork got lost at the bottom of a pile; I think Leon is having it hand-delivered. If not – consider this message support for the proposal forwarded by Nina Harris. It’s our/AGNR’s intent only to change the course numbers, not the curriculum per se.

Thanks for helping out,

Wendy

Dr. Wendy L. Whittemore, Associate Director
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www.provost.umd.edu/academic_planning
Hi Leon,

As I mentioned at the VPAC meeting today, I was confused by AGNR301 because of its relationship with the minor in Sustainability. I spoke with Nina Harris though and she reminded me of an earlier conversation that we had about it. So it sounds like AGNR301/PUAF301 is just a course renumbering for AGNR300/PUAF300. In terms of the course proposal, we should add this information in the Credit Only Granted For field: ANGR301, PUAF301, AGNR300, or PUAF301. Also we should add that AGNR301 was formerly AGNR300 and do the same with PUAF301 for PUAF300. We won’t need a course proposal for PUAF301 since it is a cross-list. We will just use the same information aside from the Formerly field.

Because the course number and course title will no longer match what is on record for the PCC (curriculum) proposal for the minor, we will also need a PCC form that indicates that there is a change in the curriculum. Since this is a very low-impact curriculum change, Betsy will administratively approve it but it would need to get the same college level sign offs that a PCC or VPAC form would get. You can use the cover sheet form that is available on our PCC page: http://www.provost.umd.edu/PCC_DOCUMENTS/Introduction.htm. This doesn’t need to be rushed—it can certainly wait until your next college pcc meetings. We should have one from both colleges though.

Please let me know if you have any questions.

Thanks,
Mike

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