May 17, 2011

MEMORANDUM

TO: Donna Wiseman
Dean, College of Education

FROM: Elizabeth Beise
Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to Modify the Curriculum of the M.Ed. in Counseling and Personnel Services School Counseling Program (PCC log no. 10058).

On May 6, 2011, the Senate Committee on Programs, Curricula, and Courses approved your proposal to modify the curriculum of the M.Ed. in Counseling and Personnel Services School Counseling Program. A copy of the approved proposal is attached.

The change is effective Fall 2011. The College should ensure that the change is fully described in the Graduate Catalog and in all relevant descriptive materials, and that all advisors are informed.

MDC/

Enclosure

cc: David Salness, Chair, Senate PCC Committee
Sarah Bauder, Office of Student Financial Aid
Reka Montfort, University Senate
Erin Howard, Office of Information Technology
Donna Williams, Institutional Research & Planning
Anne Turkos, University Archives
Linda Yokoi, Office of the Registrar
Thomas Castonguay, Graduate School
Steve Koziol, College of Education
Dennis Kivlighan, Counseling and Personnel Services
THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/CURRICULUM/UNIT PROPOSAL

- Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.

- Please submit the signed form to the Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.

College/School:
Please also add College/School Unit Code-First 8 digits: 01203100 College of Education
Unit Codes can be found at: https://hypprod.umd.edu/html_Reports/units.htm

Department/Program:
Please also add Department/Program Unit Code-Last 7 digits: 1310701 Counseling & Personnel Services

Type of Action (choose one):

☒ Curriculum change (including informal specializations) ☐ New academic degree/award program
☐ Renaming of program or formal Area of Concentration ☐ New Professional Studies award iteration
☐ Addition/deletion of formal Area of Concentration ☐ New Minor
☐ Suspend/delete program ☐ Other

Italics indicate that the proposed program action must be presented to the full University Senate for consideration.

Summary of Proposed Action:

This is a proposal to substitute a counseling-specific research course for the College of Education required course EDMS 645: Quantitative Research Methods I for M.Ed. students in the School Counseling Program.

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APPROVAL SIGNATURES - Please print name, sign, and date. Use additional lines for multi-unit programs.

1. Department Committee Chair
   ____________________________
   
2. Department Chair
   ____________________________

3. College/School PCC Chair
   ____________________________ 4/12/11

4. Dean
   ____________________________ 4/12/11

5. Dean of the Graduate School (if required)
   ____________________________ 5/14/11

6. Chair, Senate PCC
   ____________________________ 5/16/11

7. University Senate Chair (if required)
   ____________________________

8. Senior Vice President for Academic Affairs & Provost
   ____________________________ 5/18/11
1. Current (old) requirements. As shown in the catalog, plus additional materials, if any, prepared by the Department or College and distributed to current students.

UNIVERSITY OF MARYLAND

College of Education, Graduate Studies

Progress to Degree for the Master's Degree: Expectations for Completion

Students are responsible for knowing and securing policies, regulations, and requirements contained in University of Maryland publications and web site documents to include the Schedule of Classes, the Graduate Catalog, Department Publications, and College Publications (including the "Graduate Guide in Education" found on the web at http://www.education.umd.edu/studentinfo/graduateinfo/gradhandbook.html) as well as the departmental web site guides (found at each department web site).

6. Research Requirement. The College of Education requires that all candidates for the Master of Education or the Master of Arts degrees take EDMS 645. All masters' students should take the quantitative course as close to the beginning of the program as possible. Departments may require additional research requirements. If a student has taken a previous course that is equivalent to EDMS 645, from another institution, the student may request a course equivalency review through the EDMS Department. However, requests may only be initiated with advisor and departmental approval. A course equivalency approval does not exempt the student from meeting the minimum credit requirements for graduation.

2. Proposed (new) requirements. (Please also check that the requirements are consistent with the regulations specific to the type of certificate or degree.)

The School Counseling M.Ed. program is proposing to substitute EDCP 652: Research in Counseling for the required EDMS 645: Quantitative Research Methods L

3. Identification of and rationale for the changes. Please indicate if the changes are wholly or in part the result of learning outcomes assessments.

During the course of the reaccreditation process for the M.Ed. program in School Counseling, the Council for the Accreditation of Counseling and Related Educational Programs (CACREP) judged that EDMS645: Quantitative Research Methods I only addresses quantitative research. Qualitative research and program evaluation are not addressed in the course. In addition, students do not learn how to conduct research specific to counseling in EDMS 645.

Please see attached CACREP standards with respect to Research and Program Evaluation (2009 CACREP Standards -STANDARD ILG.8.a-f)

One of the conditions of reaccredidation for the school counseling program was to address this concern. In order to do so, the School Counseling Program developed a counseling-specific research course (see attached syllabus). This course has been reviewed by CACREP and meets the

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research and evaluation standard.

4. A sample program under the proposed requirements. Show how a typical student would progress through the proposed program year by year. Attention should be paid to course prerequisites to ensure that students can actually follow the prescribed program. A table illustrating the semester by semester breakdown of credits is useful.

**School Counseling M.Ed. Program**

The following courses are required for the School Counseling M.Ed. program:

**Year 1 - Fall Semester (13 Credits)**

- EDCP 610S - Introduction to School Counseling 3 Credits
- EDCP 616 - Counseling I: Counseling Theories 3 Credits
- EDCP 618 - Counseling Lab 1 1 Credit
- EDCP 789X - Critical Issues in Lifespan Dev. 3 Credits
- EDSP 470 - Introduction to Special Education 3 Credits

**Year 1 - Spring Semester (12 Credits)**

- EDCP 615 - Appraisal 3 Credits
- EDCP 619S - Practicum 3 Credits
- EDCP 635S - School Consultation I 3 Credits
- EDCP 612 - Multicultural Counseling 3 Credits

**Summer Session (6 Credits)**

- EDCP 656 - Ethical/Legal Issues in School Counseling 3 Credits
- EDCP 611 - Career Development: Theory & Programs 3 Credits

**Year 2 - Fall Semester (12 Credits)**

- EDCP 651 - Group Counseling in the Schools 3 Credits
- EDCP 652 - Research in Counseling 3 Credits
- EDCP 665 - Family and Social Support Systems 3 Credits
- EDCP 888G - Counseling Internship 3 Credits

**Year 2 - Spring Semester (9 Credits)**

- EDCP 625 - Counseling the Chemically Dependent 3 Credits
- EDCP 789T - Program Planning 3 Credits
- EDCP 888G - Counseling Internship 3 Credits
To substitute for EDMS 645: Quantitative Research Methods

5. A list, table or chart showing the prerequisite structure of all required or optional courses appearing in the new requirements. It may also be helpful to provide a table illustrating a sample schedule of course offerings, semester by semester, to demonstrate that, with the available and anticipated faculty, enough courses will initially be offered to allow students to progress through their programs. The schedule should allow time for the necessary development of new courses.

See #4 above. The current program has sufficient faculty to allow students to progress through their programs. The addition of this course will require no additional faculty and does not put additional pressure on the current School Counseling faculty. No new course development is necessary.

6. A list of any new courses: prefix, number, title, credits. New courses that have not yet been approved need not have specific numbers, but should be identified according to the desired level, such as 3**. "Selected" or "Special" topics courses should be avoided. If courses to be offered regularly in the new program are presently offered as "Selected" or "Special" topics, you should propose to make them permanent. Indicate new courses with an X. Indicate current courses that will be substantially modified as part of the program change with an M. Include a copy of the VPAC information describing these new or modified courses. It is your responsibility to insure that the new or modified course proposals are submitted for VPAC approval in a timely fashion.

N/A

7. A list of the courses being deleted from the program requirements.


8. Letters from any department(s) whose courses will be required or otherwise impacted. If the change in curriculum introduces a requirement (or recommendation) that majors take a course offered by another department, it is important to establish that such a requirement will not unduly burden faculty and resources elsewhere on campus. Attach a memorandum or letter from the Chair of the affected department indicating that it can handle the additional enrollment that the curriculum change will generate.

N/A

9. It should be specifically acknowledged that students enrolled in the program prior to the effective date of any curriculum change may complete their program under the old requirements if they wish. The courses required must remain available, or suitable substitutions specifically designated. Further, if the proposed curriculum change affects articulation or transfer programs, the proposal should explain how currently-enrolled community college students will be able to complete their projected programs. Any necessary modifications to articulation agreements should be attached.
Any student currently enrolled in the School Counseling M.Ed. program who wishes to take EDMS 645 may do so. There are no articulation or transfer issues related to this proposal.