MEMORANDUM

TO: Cheng-i Wei
Dean, College of Agriculture and Natural Resources

FROM: Elizabeth Beise
Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to create “Nutrition and Food Science” MS and PhD programs from existing MS and PhD programs in Food Science and Nutrition (PCC log no. 09062)

On June 2, 2010, Chancellor William Kirwan approved your proposal to create the “Nutrition and Food Science” MS and PhD program from the existing MS and PhD programs in Food Science and Nutrition. On September 16, 2010, the Maryland Higher Education Commission also approved this proposal. The existing MS and PhD programs in Food Science have been renamed as “Nutrition and Food Science,” and the existing MS and PhD programs in Nutrition have been discontinued. Areas of Concentration in Food Science and Nutrition have been created within the renamed “Nutrition and Food Science” program at both the MS and PhD levels.

The changes are effective Spring 2011. The College should ensure that the changes are fully described in the Graduate Catalog and in all relevant descriptive materials, and that all advisors are informed.

MDC/

Enclosure

cc: David Salness, Chair, Senate PCC Committee
Sarah Bauder, Office of Student Financial Aid
Reka Montfort, University Senate
Erin Howard, Data Administration
Donna Williams, Institutional Research & Planning
Anne Turkos, Archives
Linda Yokoi, Office of the Registrar
Thomas Castonguay, Graduate School
Leon Slaughter, College of Agriculture and Natural Resources
Liangli Yu, Nutrition and Food Science
College/School: Agriculture and Natural Resources

Department/Program: Nutrition and Food Science

Type of Action (choose one):

- Curriculum change (including informal specializations)
- Renaming of program or formal Area of Concentration
- Addition/deletion of formal Area of Concentration
- Suspend/delete program

Italics indicate that the proposed program action must be presented to the full University Senate for consideration.

Summary of Proposed Action:

Merge two existing graduate programs in Nutrition (NUTR) and in Food Science (FDSC) into a single program titled "Nutrition and Food Science" (NFSC) having the M.S. and Ph.D. degrees with two Options: 1) Food Science, and 2) Nutrition. FDSC and NUTR each offers the M.S. and Ph.D. degrees through the Department of Nutrition and Food Science. All courses in FDSC and NUTR already have the same departmental prefix of NFSC. This is essentially a merger of two related programs within the same department to reduce the overall administrative burden. No changes in admissions or course/program requirements are planned with the exception of a few housekeeping details mentioned in the application below.

APPROVAL SIGNATURES - Please print name, sign, and date. Use additional lines for multi-unit programs.

1. Department Committee Chair  Wen-Hsing Cheng  12-8-09
2. Department Chair  Mickey Parish  12-8-09
3. College/School PCC Chair  11/3/10
4. Dean  1-4-10
5. Dean of the Graduate School (if required)  4/9/10
6. Chair, Senate PCC  2-19-2010
7. University Senate Chair (if required)  4/29/10
8. Vice President for Academic Affairs & Provost  10/6/2010
Dear Dr. Farvardin:

The Maryland Higher Education Commission has reviewed a request from the University of Maryland, College Park to modify the existing Master of Science (MS) and doctor of philosophy (PhD) degree programs in Food Science and in Nutrition. As with similar undergraduate modifications already approved, these changes do not change the curriculum students take to earn their degrees but result in renaming and restructuring the programs. Note that the existing areas of concentration (AOC) within the Food Science MS and PhD will remain as AOC within the new Nutrition and Food Science program unless a separate request is submitted to change these. The changes requested are the following:

- Rename the MS in Food Science as the MS in Nutrition and Food Science
- Rename the PhD in Food Science as the PhD in Nutrition and Food Science
- Establish Food Science as an AOC within the renamed MS program
- Establish Nutrition as an AOC within the renamed MS program
- Establish Food Science as an AOC within the renamed PhD program
- Establish Nutrition as an AOC within the renamed PhD program
- Discontinue the MS degree in Nutrition (HEGIS 0424-00; CIP 30.1901)
- Discontinue the PhD degree in Nutrition (HEGIS 0424-00; CIP 30.1901)

I am pleased to inform you that these changes have been approved, based on the recommendation of Assistant Secretary for Planning and Academic Affairs, George W. Reid. This decision was based on an analysis of the program in conjunction with the Maryland Higher Education Commission's Policies and Procedures for Academic Program Proposals.

These modifications will impact the codes used to identify how the curricula appear in the Statewide Academic Program Inventory. For purposes of providing enrollment and degree data to the Commission, please use the following HEGIS and CIP codes:

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<thead>
<tr>
<th>Original Program Name</th>
<th>New Program Name</th>
<th>Award Level</th>
<th>HEGIS</th>
<th>CIP</th>
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MARYLAND HIGHER EDUCATION COMMISSION
839 Bestgate Rd. • Suite 400 • Annapolis, MD 21401-3013
T 410.260.4500 • 800.974.0203 • F 410.260.3200 • For Deaf & Hard of Hearing Maryland Relay 1.800.201.7165 • www.mhec.state.md.us
Should the programs require any substantial changes in the future, please inform the Commission of the proposed change. I wish you continued success.

Sincerely,

James E. Lyons, Sr.
Secretary of Higher Education

cc: Theresa Hollander, Associate Vice Chancellor, USM
Dr. C. D. Mote, Jr.
President
University of Maryland, College Park
1101 Main Administration Building
College Park, MD 20742

Dear Dan:

Thank you for forwarding the request of the University of Maryland, College Park, to reorganize the academic programs within the Department of Nutrition and Food Science.

- Rename the B.S. in Food Science as "Nutrition and Food Science."
  - Establish Dietetics as an Area of Concentration within this renamed program.
  - Establish Nutritional Science as an Area of Concentration within this renamed program
  - Establish Food Science as an Area of Concentration within this renamed Program

- Discontinue the B.S. degree program in Dietetics.

- Discontinue the B.S. degree program in Nutritional Science.

- Rename the M.S. and Ph.D. programs in Food Science as "Nutrition and Food Science."
  - Establish Nutrition as an Area of Concentration within the renamed program for both the M.S. and Ph.D. degree

- Discontinue the M.S. and Ph.D. degree programs in Nutrition.

I am delighted to approve this change. Please express my appreciation to departmental faculty for their careful work in planning for this change.

Sincerely yours,

William E. Kirwan
Chancellor

cc: Irwin Goldstein, Sr. Vice Chancellor for Academic Affairs
    Theresa Hollander, Associate Vice Chancellor for Academic Affairs
    Nariman Farvardin, Sr. Vice President for Academic Affairs and Provost
    Cheng-I Wei, Dean, College of Agriculture and Natural Resources
“Nutrition and Food Science” Graduate Program

This application is to merge the two related graduate programs of Food Science (FDSC) and Nutrition (NUTR) to create the single graduate program of “Nutrition and Food Science” (NFSC) having two options in Food Science and Nutrition. The M.S. and Ph.D. degrees are currently offered by each program and will be offered in the new combined program. Note that UMCP is one of 15 land-grant campuses that merges human nutrition and food science within a single department. All other universities have separate departments for the two disciplines, or merge them with other related disciplines.

A second application to likewise merge our three B.S. degree programs into a single “Nutrition and Food Science” B.S. has been filed separately.

1. **ADMISSIONS:** The admissions policy below reflects the current policy for NUTR and FDSC, and will be the unified policy for the NFSC degree.

   A. All applicants for admission must fulfill requirements of the Graduate School, including, but not limited to:
      1. possession of a 4-year baccalaureate degree from a regionally-accredited U.S. institution, or an equivalent degree earned at a non-U.S. institution;
      2. a 3.0 Grade Point Average (on a 4.0 scale) in all prior Undergraduate and Graduate coursework;
      3. international students must meet IES language requirements for TOEFL or IELTS to be admitted on an unconditional basis;
      4. submission of official academic transcripts;
      5. submission of three letters of recommendation;
      6. submission of a statement of career objectives and professional experience;
      7. For the Ph.D. degree: An M.S. degree in Food Science, Nutrition or related field is highly desirable. Direct entry into the Ph.D. program without the M.S. is discouraged but may be considered for highly credentialed applicants. Such admissions will be required to take additional background courses as identified by the major advisor and advisory committee.

   B. All applicants for admission must take the Aptitude Test of the Graduate Record Examination (GRE-General Test). Minimum GRE scores of 500 on the verbal and 500 on the quantitative sections, and 3.5 on the analytical section of the GRE, are required for unconditional admission.

   C. The Program Admissions Committee (PAC) reviews all applications and makes recommendations based upon the applicant’s total record. Faculty comments about applicants will be sought and used by the PAC in its decision on admissions.

2. **Ph.D. REQUIREMENTS:** Information below reflects current NUTR and FDSC requirements.

   I. General Course Requirement:
      A minimum GPA of 3.0 is required to maintain good academic progress for graduation. Course requirements include:
      1. At least 12 hours of doctoral dissertation research credits (NFSC 899),
         a. At least one credit of NFSC 899 in the semester intended to graduate.
      2. At least 9 credit hours of course work exclusive of NFSC 898/899 with the following requirements:
a. Advanced courses taken must be in agreement with the major advisor
b. At least 6 credits must be designated as 600 level
c. 3 credits of NFSC 688 seminar with one seminar focusing on proposed research area and one seminar on dissertation results
d. If graduate-level statistics have not previously been taken, students are required to complete 3 credits of Biometrics or Statistics at the 600 level
e. Additional requirements for Food Science option only:
   i. If not taken as an undergraduate, students are required to complete coursework in three of the following five courses:
      1. NFSC 421 Food chemistry
      2. NFSC 450 Food and nutrient analysis
      3. NFSC 430 Food microbiology
      4. NFSC 412 Food processing technology
      5. NFSC 414 Mechanics of food processing
f. Additional requirements for Nutrition option only:
   i. Students without basic background courses will be required to take appropriate courses as decided by the major advisor and advisory committee

II. Advancement to Candidacy:
A student must be admitted to candidacy for the doctorate within five years after admission to the doctoral program and at least six months before the date on which the degree will be confirmed.

1. For Food Science Option only:
Candidacy Qualifying Exam requires:
   i. Submission of a written dissertation proposal of the student’s dissertation research to the committee at least 3 weeks before taking the oral candidacy exam. The format for the written proposal should follow that of a proposal for competitive external funding such as USDA, NIH or NSF.
   ii. The candidacy qualifying exam consists of two consecutive parts:
      (a) An oral presentation of the dissertation proposal at the presence of the entire Faculty Advisory Committee.
      (b) A comprehensive exam that includes questions on the student’s core-food science related knowledge.
   iii. A second candidacy qualifying exam requires the approval of the Director of the Graduate Program in Food Science and the Dean of the Graduate School. If the student fails this second defense, or the second defense is not permitted, the student's admission to the graduate program is terminated.

2. For Nutrition Option only:
Admission to candidacy is a two-step process:

1. The student must submit to his/her dissertation committee a written proposal of his/her research 2-3 weeks before taking the written exam. The format for the written proposal should follow that of a proposal for competitive external funding such as USDA, NIH
A written examination based on the student's dissertation proposal, but also covering core nutrition-related knowledge will be completed by the student over a two day period. These written questions will be submitted by the dissertation committee. The student's advisor will organize and administer this written exam. The exam questions will be graded by the individual committee members that submitted the questions. This exam will be graded pass/fail. It may be repeated only once.

Once a student has successfully passed the written exam, the student will orally defend his/her dissertation proposal to his/her committee. This oral presentation of the research proposal should take place 2-3 weeks after the written exam. The oral defense of the research proposal may be repeated only once. The Program Director will be notified in writing by the student's advisor about the successful defense of the proposal.

2. Defense examination:
Each doctoral candidate is required to orally defend his/her doctoral dissertation as a requirement in partial fulfillment of the doctoral degree. The written format of the dissertation is to conform to The Thesis & Dissertation Manual of UMCP. This manual contains the instructions for preparation of theses and dissertations and is available from the Media Express-Campus Reprographics, Rockford Armory, for a minimal charge.

Two or more negative votes of the members of the doctoral candidacy examining committee constitutes a failure of the candidate to meet the dissertation requirement. In cases of failure, it is required that the examining committee specify in detail and in writing to the Program Director, the Dean of Graduate Studies and Research, and the student, the exact nature of the deficiencies in the dissertation and/or the oral performance that led to failure. A second defense is permitted, which results in termination of the student's admitted status if it is failed.

3. M.S. COURSE REQUIREMENTS: Information below reflects current NUTR and FDSC requirements.

A minimum of 30 semester hours of graduate study are required to graduate. A minimum GPA of 3.0 is required to maintain good academic progress for graduation. The 30 credits must include:
1. At least 6 hours of thesis research credit (NFSC 799)
2. At least 24 credit hours of course work exclusive of NFSC 799 with the following requirements:
   a. At least 12 credits must be designated as 600 level
   b. 2 credits of NFSC 688 seminar with one seminar focusing on thesis results
   c. 3 credits of BIOM 601, graduate level biometrics or equivalent
   d. Additional requirements for Food Science option only:
      i. 7 credits of advanced level courses in food science
      ii. If not taken as an undergraduate, students are required to complete coursework in:
         1. Food chemistry
         2. Food microbiology
         3. Food processing
4. Biochemistry
e. Additional requirements for Nutrition option only:
   i. 3 credits NFSC 660 Research Methods
   ii. 6 credits of advanced level courses in nutrition
   iii. If not taken as an undergraduate, the following courses may be required as
determined by each nutrition student’s advisory committee:
   1. One semester BCHM 461 or equivalent
   2. One semester BCHM 462 or equivalent
   3. One semester BSCL 440 or equivalent
   4. One semester NFSC 440/NFSC 678R

4. RESOURCES:

No new resources are needed. The proposed merge would offer savings in administrative time
and costs such as one admission committee will replace the current two, and one LOA will
replace the current two LOAs.

5. COURSES: Separate PCC documents will be filed with this application for 5.a.-c.

5.a. Courses for Deletion

NFSC 403 Medicinal and Poisonous Plants (2 credits)
   Faculty member retired in 2006.
NFSC 689 Seminar in Food Science (1-3 credits)
   Course will be merged into NFSC 688 as described in 5.b. below.

5.b. Course to be Renamed

NFSC 688
From: Seminar in Nutrition (1-3 credits)
To: Seminar in Nutrition and Food Science (1-3 credits)

5.c. Remaining Approved Program Courses: Following are currently approved graduate
courses in the Department of Nutrition and Food Science for FDSC and NUTR and will
remain in the new NFSC merged graduate degree.

NFSC 410 Nutritional Genomics (3 credits)
NFSC 412 Food Processing Technology (4 credits)
NFSC 414 Mechanics of Food Processing (4 credits)
NFSC 421 Food Chemistry (3 credits)
NFSC 422 Food Product Research and Development (3 credits)
NFSC 423 Food Chemistry Laboratory (3 credits)
NFSC 425 International Nutrition (3 credits)
NFSC 430 Food Microbiology (3 credits)
NFSC 431 Food Quality Control (4 credits)
NFSC 434 Food Microbiology Laboratory (3 credits)
NFSC 440 Advanced Human Nutrition (4 credits)
NFSC 450 Food and Nutrient Analysis (3 credits)
NFSC 460 Medical Nutrition Therapy (4 credits)
NFSC 468 Practicum in Nutrition (1-6 credits)
NFSC 470 Community Nutrition (3 credits)
NFSC 490 Special Problems in Nutrition (2-3 credits)
NFSC 491 Issues and Problems in Dietetics (3 credits)
NFSC 498 Selected Topics (1-3 credits)
NFSC 610 Molecular Gerontology (3 credits)
NFSC 611 Molecular Nutrition: Genomic, Metabolic, and Health Aspects; (2 credits)
NFSC 615 Maternal and Infant Nutrition (3 credits)
NFSC 630 Nutritional Aspects of Energy Balance (3 credits)
NFSC 631 Advanced Food Microbiology (3 credits)
NFSC 650 Nutrition and Public Health (2 credits)
NFSC 655 Nutrition, Food and Public Policy (3 credits)
NFSC 660 Research Methods (3 credits)
NFSC 675 Nutritional Epidemiology (3 credits)
NFSC 678 Selected Topics in Nutrition (1-6 credits)
NFSC 679 Selected Topics in Food Science (1-6 credits)
NFSC 680 Human Nutritional Status (3 credits)
NFSC 690 Nutrition and Aging (3 credits)
NFSC 698 Colloquium in Food Science (1 credits)
NFSC 699 Problems in Nutrition and Food Science (1-4 credits)
NFSC 799 Master's Thesis Research (1-6 credits)
NFSC 898 Pre-Candidacy Research (1-8 credits)
NFSC 899 Doctoral Dissertation Research (1-8 credits)

6. LEARNING OUTCOMES ASSESSMENTS: The current LOA programs for FDSC and NUTR will be continued for the two areas of concentration. See appendix for 2009-10 LOA plans with program title changes to reflect the merger.
APPENDIX: Nutrition and Food Science Proposal
Graduate Programs Merger

Learning Outcome Assessment Plans

M.S. in Nutrition and Food Science (Nutrition Option)
M.S. in Nutrition and Food Science (Food Science Option)

Ph.D. in Nutrition and Food Science (Nutrition Option)
Ph.D. in Nutrition and Food Science (Food Science Option)
For Time Period: Fall 2009 and Spring 2010

Program Contact: Liangli (Lucy) Yu Phone: ext. 5-4503 E-mail: lyu5@umd.edu

Date submitted to Academic Unit Head: September 28, 2009

<table>
<thead>
<tr>
<th>Student Learning Outcomes Assessments</th>
<th>Assessment Methods &amp; Criteria</th>
<th>Assessment Results (reported every two years)</th>
<th>Impact of Results</th>
</tr>
</thead>
</table>
| 1. Graduates will demonstrate knowledge proficiency and aptitude in nutritional science | **Measure:** Satisfactory completion of graduate or equivalent level courses according to nutrition curriculum and academic area of interest.  
**Criteria:** 80% completion of degree within two years and maintain a B average. | | |
| 2. Students will develop critical skills in analyzing, interpreting and extrapolating data from their own research and from the scientific literature. | **Measure:** Present thesis defense to committee  
**Criteria:** 90% of the students will be able of answer questions and discuss implications of their research as determined by the thesis committee and Chair and based on a generic rubric developed within the graduate program in Nutritional Sciences. | | |
<p>| 3. Develop skills in oral and written | <strong>Measure:</strong> Present thesis proposal and thesis | | |</p>
<table>
<thead>
<tr>
<th>communications</th>
<th>defense to peers and faculty at 2 different seminars</th>
</tr>
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<tbody>
<tr>
<td><strong>Criteria:</strong> 80% of the students will be able of answer questions and discuss the implications of their research as determined by the evaluations (both instructor and peer) based on the rubric designed by the seminar instructor.</td>
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ASSESSMENT METHODS, CRITERIA & RESULTS  
M.S. in Nutrition & Food Science (Food Science Option)
(Program of Study / Major / Degree Level, etc.)

For Time Period:  _____Fall 2009 and Spring 2010_________________________________

Program Contact:  Y. Martin Lo                  Phone:  ext. 5-4509       E-mail:  ymlo@umd.edu

Date submitted to Academic Unit Head:  ____September 28, 2009_____________________

<table>
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<tr>
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| 1. Students will develop aptitude in food science core competency areas including food chemistry, food microbiology, and food processing technology. | **Measure:** Success in completing core courses required for the degree program.  
**Criteria:** 90% of the students will be able to score B or higher on the core courses in food science, including food chemistry, food microbiology, and food processing technology. | | |
| 2. Students will develop critical skills in analyzing, interpreting, and extrapolating data from their own research and from the scientific literature. | **Measure:** Present and defend M.S. thesis  
**Criteria:** 90% of the students will be able of answer questions and discuss implications of their research as determined by the thesis committee and Chair and based on a generic rubric developed within the graduate program in Food Science. | | |
3. Students will develop skills in oral and written communications.

| Measure: | Present thesis proposal and thesis defense to peers and faculty at 2 different seminars |
| Criteria: | 80% of the students will be able of answer questions and discuss the implications of their research as determined by the evaluations (both instructor and peer) based on the rubric designed by the seminar instructor. |

4. Students will demonstrate ability to conduct independent and scholarly research and to present and publish research findings.

| Measure: | Number of publications and presentations of M.S. students at graduation. |
| Criteria: | By the end of their program 70% of M.S. graduates will publish at least one refereed journal article and make at least one presentation at a national/international conference. |
## Student Learning Outcomes Assessments

<table>
<thead>
<tr>
<th>Assessment Methods &amp; Criteria</th>
<th>Impact of Results</th>
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</table>
| **Measure:** Present dissertation proposal and dissertation defense to peers and faculty at 2 different seminars  
**Criteria:** 80% of the students will be able of answer questions and discuss the implications of their research as determined by the seminar instructor and peer evaluation. |  |

| **Measure:** Satisfactory completion of written and oral preliminary examinations prepared by the students’ Ph.D. committee.  
**Criteria:** 80% success rate in passing comprehensive exam and advancing to candidacy at first try based on a rubric developed by |  |
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| 3. Students will develop critical skills in analyzing, interpreting and extrapolating data from their own research and from the scientific literature. | **Measure**: Present dissertation defense to committee members  
**Criteria**: 90% of the students will be able to answer questions and discuss implications of their research as determined by the dissertation committee and Chair using a generic rubric developed within the Nutrition Graduate Program. |
# ASSESSMENT METHODS, CRITERIA & RESULTS

**Ph.D. in Nutrition & Food Science (Food Science Option)**  
(Program of Study / Major / Degree Level, etc.)

For Time Period:  _____Fall 2009 and Spring 2010_________________________________  
Program Contact:  Y. Martin Lo  
Phone:  ext. 5-4509  
E-mail:  ymlo@umd.edu

Date submitted to Academic Unit Head:  ____September 28, 2009______________________

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| **1. Students will develop aptitude in food science core competency areas including food chemistry, food microbiology, and food processing technology.** | **Measure:** Success in completing core courses required for the degree program.  
**Criteria:** 90% of the students will be able to score B or higher on the core courses in food science, including food chemistry, food microbiology, and food processing technology. | | |
| **2. Students will develop skills in oral and written communications.** | **Measure:** Present dissertation proposal and dissertation defense to peers and faculty at 2 different seminars.  
**Criteria:** 80% of the students will be able of answer questions and discuss the implications of their research as determined by the evaluations (both instructor and peer) based on the rubric | | |
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| 3. Students will develop breadth of knowledge in the basics of food science and depth of knowledge in the student’s specific area of research focus. | **Measure:** Satisfactory completion of written and oral preliminary examinations prepared by the students’ Ph.D. committee.  
**Criteria:** 80% success rate in passing comprehensive exam and advancing to candidacy at first try based on a rubric developed by dissertation committee and Chair. |
| 4. Students will demonstrate ability to conduct independent and scholarly research and to present and publish research findings. | **Measure:** Number of publications and presentations of Ph.D. students at graduation.  
**Criteria:** By the end of their program 70% of Ph.D. graduates will publish at least two Science Citation Indexed refereed journal articles and make at least two presentations at a national/international conference. |