December 19, 2008

MEMORANDUM

TO: Garth Rockcastle  
   Dean, School of Architecture, Planning & Preservation

   Charles Caramello  
   Associate Provost and Dean, Graduate School

FROM: Phyllis Peres  
   Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to move the GCPS in Real Estate Development (PCC log no. 08034)

The proposal to move the administrative home of the Graduate Certificate in Professional Studies in Real Estate Development to the School of Architecture, Planning & Programs has been administratively approved. A copy of the approved proposal is attached.

The change is effective immediately.

CWR/

Enclosure

cc: Carmen Balthrop, Chair, Senate PCC Committee  
    Sarah Bauder, Office of Student Financial Aid  
    Reka Montfort, University Senate  
    Barbara Hope, Data Administration  
    Denise Nadasen, Institutional Research & Planning  
    Anne Turkos, Archives  
    Linda Yokoi, Office of the Registrar  
    Thomas Castonguay, Graduate School  
    Margaret McFarland, School of Architecture, Planning & Preservation  
    Chuck Wilson, Office of Extended Studies  
    Teresa Hruzd, Office of Extended Studies
THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/ CURRICULUM PROPOSAL

DIRECTIONS:
- Provide one form with original approval signatures in lines 1 - 4 for each proposed action. Keep this form to one page in length.
- Early consultation with the Office of the Associate Provost for Academic Planning & Programs is strongly recommended if there are questions or concerns, particularly with new programs.
- Please submit the signed form to Claudia Rector, Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.
- Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.

DATE SUBMITTED __ 12/03/08

COLLEGE/SCHOOL __ Graduate School/OES/ARCH
DEPARTMENT/PROGRAM __ GR Certificate: Professional Studies-Real Estate Development (Z029)
PROPOSED ACTION (A separate form for each) ADD _______ DELETE _______ CHANGE _______ X
DESCRIPTION (Provide a succinct account of the proposed action. Details should be provided in an attachment. Provide old and new sample programs for curriculum changes.) We wish to move the administrative home for the Certificate in Professional Studies—Real Estate Development from the Office of Extended Studies (formerly under the reorganized Office of Professional Studies) to the School of Architecture, Planning and Preservation. The program will remain unchanged, with the same required courses and curriculum. The program will be supervised by the Director of Graduate Programs in Real Estate Development the Dean and Associate Dean for Academic Affairs of the School of Architecture, Planning and Preservation.

JUSTIFICATION/REASONS/RESOURCES (Briefly explain the reason for the proposed action. Identify the source of new resources that may be required. Details should be provided in an attachment.) The Real Estate Development Program in the School of Architecture, Planning and Preservation, requested from OES and received administrative oversight of the Professional Master of Real Estate Development which had been administered by the former OPS. The School of Architecture, Planning and Preservation developed the Master of Real Estate Development and is therefore the administrative home of these two programs. The Graduate Certificate in Professional Studies—Real Estate Development would be better administered by the Real Estate Development Program in the School of Architecture, Planning and Preservation so that all real estate development programs in the University, including the admissions, courses and graduation administrative matters can be overseen by one entity. No additional resources will be required. This consolidation of administration will minimize overhead. The Office of Extended Studies concurs with this change.

APPROVAL SIGNATURES - Please print name, sign, and date

1. Department Committee Chair  NA
12/3/08

2. Department Chair  MARGARET McFARLAND  12/3/08

3. College/School PCC Chair  CARL BOILL  12/3/08

4. Dean  GARTH ROCKCASTLE  12/4/08

5. Dean of the Graduate School (if required)  12/17/08

6. Chair, Senate PCC

7. Chair of Senate

8. Vice President for Academic Affairs & Provost  12/19/08

VPAAP 8-05