November 21, 2008

MEMORANDUM

TO: Donna Hamilton
Dean, Office of Undergraduate Studies

FROM: Phyllis Peres
Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to add a Minor in Military Studies (PCC log no. 08023)

At its meeting today, the Senate PCC approved your proposal to add a Minor in Military Studies. A copy of the approved proposal is attached.

The Minor is effective Spring 2009. The College should ensure that the Minor is fully described in the Undergraduate Catalog and in all relevant descriptive materials, and that all advisors are informed.

CWR/

Enclosure

cc: Carmen Balthrop, Chair, Senate PCC Committee
Sarah Bauder, Office of Student Financial Aid
Reka Montfort, University Senate
Barbara Hope, Data Administration
Denise Nadasen, Institutional Research & Planning
Anne Turkos, Archives
Linda Yoko, Office of the Registrar
Scott Wolpert, Undergraduate Studies
THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/CURRICULUM PROPOSAL

DIRECTIONS:
- Provide one form with original approval signatures in lines 1 - 4 for each proposed action. Keep this form to one page in length.
- Early consultation with the Office of the Associate Provost for Academic Planning & Programs is strongly recommended if there are questions or concerns, particularly with new programs.
- Please submit the signed form to Claudia Rector, Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.
- Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.

DATE SUBMITTED__11/14/2008__
PCC LOG NO. 08023

COLLEGE/SCHOOL__Office of Undergraduate Studies

DEPARTMENT/PROGRAM__Air Science (ARSC)

PROPOSED ACTION (A separate form for each) ADD__X__ DELETE________ CHANGE____

DESCRIPTION (Provide a succinct account of the proposed action. Details should be provided in an attachment. Provide old and new sample programs for curriculum changes.)
The minor in Military Studies will provide students with the opportunity to study the U.S. military and more specifically the U.S. Air Force. This minor unequivocally supports the University’s 2008 Strategic Plan “designed to help students develop the knowledge, habits of thought, and outlook that will prepare them to succeed and thrive in the 21st Century.” Students seeking a minor in Military Studies are not required to be members of the Air Force ROTC program. This minor enables students to develop a secondary academic experience which may serve them in the future. Students are required to take four upper-level Air Science courses and two electives from a specified list. Academic oversight is provided by the Office of Undergraduate Studies, the Undergraduate Studies PCC/VPAC Committee, the campus ROTC Advisory Committee and ongoing Learning Outcomes Assessment.

JUSTIFICATION/REASONS/RESOURCES (Briefly explain the reason for the proposed action. Identify the source of new resources that may be required. Details should be provided in an attachment.)
One student learning outcome is to comprehend and appreciate the basic elements of national security policy and processes, air and space power functions and competencies, the roles of the military in society, and the responsibilities of a U.S. Air Force military officer.
No additional resources are needed.

APPROVAL SIGNATURES - Please print name, sign, and date

1. Department Committee Chair

2. Department Chair

3. College/School PCC Chair

4. Dean Scott W. Wolfert signing for all of above 11/14/2008

5. Dean of the Graduate School (if required)

6. Chair, Senate PCC

7. Chair of Senate

8. Vice President for Academic Affairs & Provost Phyllis Peres 11/21/08

VPAAP 8-05
Minor in Military Studies

I. Description:

The minor in Military Studies will provide students with the opportunity to study the U.S. military and more specifically the U.S. Air Force. This minor unequivocally supports the University’s 2008 Strategic Plan “designed to help students develop the knowledge, habits of thought, and outlook that will prepare them to succeed and thrive in the 21st Century.” Students seeking a minor in Military Studies are not required to be members of the Air Force ROTC program. This minor enables students to develop a secondary academic experience which may serve them in the future. The minor may also alert potential employers to the student’s knowledge in a minor field of study.

The minor in Military Studies will be sponsored by Air Force ROTC at the University of Maryland through the Office of Undergraduate Studies. Undergraduate Studies oversees several MHEC-approved degree and certificate programs including the minor in Asian American Studies and the bachelor’s degree in Individual Studies.

The Military Studies minor will consist of the courses identified below (Required and Electives), and will be open to any student at the University of Maryland. Students seeking a minor in Military Studies must be approved by the Director of Air Force ROTC and be advised by instructional personnel in that office.

II. Requirements:

A. Required Courses (12 credits)

All students are required to take the four upper-level Air Science courses.

ARSC 300: Management and Leadership I (3 credits)
ARSC 301: Management and Leadership II (3 credits)
ARSC 400: National Security Forces in Contemporary American Society I (3 credits)
ARSC 401: National Security Forces in Contemporary American Society II (3 credits)

These courses are the curriculum for the Professional Officer Course (POC) program within the Air Force Reserve Officer Training Corps. However, civilian students may register for these classes.

At the 300 level, students focus on case studies in effective leadership, management, and team-building. Readings are concerned with topics such as accountability, motivation, teamwork, and ethical and moral leadership. These exercises help students develop critical thinking and problem solving skills. In addition, they gain experience in effective professional writing and in the military custom of constructing and delivering briefings that are terse, accurate and informative.

At the 400 level, Air Force students study military policies, doctrine, and strategy, especially as related to areas of the world that are in crisis or transition. Special units are included in ARSC 400 and 401 on Europe, South Asia, East Asia, Latin America, Russia, and the Middle East. The aim is to enhance mutual understanding and critical thinking to prepare all students to function effectively in today’s multi-ethnic, multi-cultural societies at home and abroad. Students also explore problem areas in military personnel management, including sexual harassment awareness, suicide awareness, and guidelines for working with civilian personnel. Capstone projects and activities for each student are part of the 400-level curriculum.
B. Elective Courses (6 credits)

In addition to the four required courses, students will also complete two additional courses from those listed here by categories Global Affairs and Military Affairs. Students will take one course from each category. Courses that are accepted are listed below. Other courses may be substituted with approval of the minor advisor and Advisory Committee. Students may take more than two of these courses as they complete their CORE and major requirements, but only two from this list may count toward the minor in Military Studies. Students will be advised on the options for seeking BMGT courses.

Global Affairs (credits & prereq’s in parentheses)
GVPT 280: Comparative Politics and Governments (3) (GVPT 100)
HIST 224: Modern Military History, 1494 - 1815 (3)
HIST 225: Modern Military History, 1815 - Present (3)
HIST 240: Europe in the Twentieth Century (3)
HIST 266: The United States in World Affairs (3)
HIST 314: Crisis and Change in the Middle East & Africa (3)

Military Affairs
BMGT 360: Human Resource Management (3)
BMGT 364: Management and Organization Theory (3)
GVPT 354: Peacebuilding, Post-Conflict Reconstruction, and International Development (3) (Sophomore standing)
GVPT 360 Introduction to International Negotiations (3)
SOCY 462: Women in the Military (3) (6 credits of SOCY or department permission)
SOCY 463: Sociology of Combat (3) (6 credits of SOCY or department permission)
SOCY 464: Military Sociology (3) (6 credits of SOCY or department permission)
SOCY 465: The Sociology of War (3) (6 credits of SOCY or department permission)

III. Restrictions

- Courses completed in one minor may not be used to satisfy the requirements in another minor.
- No more than six of the required credits (or two courses) may be taken at an institution other than the University of Maryland, College Park.
- At least six upper division credits applied to the minor must be taken at the University of Maryland, College Park.
- All courses presented for the Minor must be passed with a grade or “C” or better.
- Course work other than that listed in section IIB must be approved by the Air Force ROTC advisor and the ROTC Advisory Committee.

IV. Learning Outcomes and Assessment

Successful learning outcomes for the minor are expectations that students have demonstrated competencies in discipline content, analytical and communication skills. Specific learning outcomes include the following:

Successful students will
- comprehend and appreciate the basic elements of national security policy and processes, air and space power functions and competencies, the roles of the military in society, and the responsibilities of a U.S. Air Force military officer.
- comprehend selected individual leadership skills and personal strengths and weaknesses as applied in an Air Force environment.
demonstrate an ability to communicate effectively in line with Air Force written and oral standards of communication.

These learning goals for the minor will be assessed every year as part of the regular assessment cycle in Air Force ROTC. The outcomes comprise a subset of the learning outcome goals used to produce leaders for the Air Force. However, students who are not interested in Air Force careers may benefit from these learning outcomes in several ways, including enhanced knowledge for citizenship, through the minor.

V. Enrollment of Students

This minor is open to all students who have completed one of the Required ARSC courses. Students will enroll in the minor at least one year before graduation. The Air Science courses in the minor are available for enrollment by all University of Maryland students. The minor may be of particular interest to students in aerospace engineering, business majors interested in leadership, history majors, political science majors as well as the cadets in the Air Force ROTC program. The students in the minor may not qualify or be interested in a career in the United States Air Force. However, through this minor they will learn how to lead and manage from a military perspective and how the US Air Force is employed to support national security policy objectives. This exposure could be valuable for students who aspire to work as civilians in the defense industry upon graduation.

Air Force ROTC on campus is part of the Office of Undergraduate Studies and has a proud tradition of producing leaders for the United States Air Force. This minor will make available to all students of University of Maryland the opportunity to experience the unique leadership and management challenges experienced by the military.

Currently, Air Force ROTC has civilian non-cadet students enrolled in all courses that we offer. These students take the academic classes that we offer without attending the leadership laboratory or physical fitness sessions that we require of our cadets. Air Force ROTC enjoys great diversity among students enrolled in classes and welcomes students outside the ROTC program to the minor and to Air Force ROTC classes.

VI. Program Oversight

Academic oversight for the minor in Military Studies will be through the ROTC Advisory Committee in the Office of the Dean for Undergraduate Studies and Associate Provost for Academic Affairs. This committee is subject to change annually, but consistently includes five faculty members representing the range of undergraduate courses and academic disciplines, as well as the directors of both Army and Air Force ROTC at the University of Maryland. Following is a list of the 2007-2008 Committee members:

Dr. Scott Wolpert, Committee Chair, Professor of Mathematics and Associate Dean for Undergraduate Studies

Dr. Jane Clark, Professor of Kinesiology

Col. Robert Pecoraro, Director, Air Force ROTC at the University of Maryland

Lt. Col. Ranelle Manaois, Director, Army ROTC at the University of Maryland

Dr. Katherine McAdams, Associate Professor of Journalism and Associate Dean for Undergraduate Studies

Dr. Robert Schwab, Professor of Economics and Associate Dean, College of Behavioral and Social Sciences
This committee serves as an advisory body to both the Dean for Undergraduate Studies and the directors of the Air Force and Army Reserve Officer Training Corps on all matters pertaining to academics affecting the University and ROTC programs.

The ROTC Advisory Committee will meet regularly to review student performance in the Air Studies minor, proposed changes to the minor, results of learning outcomes assessment, and other pertinent business as assigned by the Dean of Undergraduate Studies and Associate Provost for Academic Affairs. Changes to the major also require approval of the Undergraduate Studies PCC Committee.

VII. Program Administration

The Air Force ROTC office will have day-to-day administrative responsibility for the minor. The current Director of Air Force ROTC will serve as coordinator for the minor and will be responsible for ensuring that students are properly advised and that records are appropriately kept. Advising duties will include:

- Informing and advising students about the minor.
- Ensuring consistency of the minor with university requirements.
- Advising students of minor requirements.
- Issue final program approval to confirm completion of requirements.
- Forwarding information about completed minor requirements to the Office of the Dean of the college in which the student is majoring and to the Dean of the Office of Undergraduate Studies.

All appointments of Air Force instructional personnel are approved by the Provost of the University of Maryland and supported by the U.S. Air Force. No additional resources will be required for the administration of this academic program.

**History, Sociology and Government & Politics department endorsements regarding course availabilities.**

Dear Scott Wolpert:

You have Department of History approval to include the History courses listed below in the proposed program for a Minor in Military Studies.

Richard Price

Scott Wolpert wrote:

Dear Richard Price,

The (campus) Office of Undergraduate Studies is about to put forward a proposal for a Minor in Military Studies. The Minor is in conjunction with our longstanding Air Force ROTC Program. The Program Director, Colonel Pecoraro, explains that the Air Force seeks to actively expand the perspective and discussion within the ROTC classroom. The proposed program is attached. The proposal includes a menu of courses including HIST 224, 225, 240, 266 and 314. Incorporating department courses can only be done with department permission, and so I am writing to ask if this is acceptable. All students in the Minor will need to take four key courses in the ROTC program. The enrollment in these courses in the most recent semesters has been as follows: ARSC 300 - 24 students; ARSC 301 - 20 students; ARSC 400 - 13 students; ARSC 401 26. The minor will be open to all interested students. I expect that a cohort in the Minor will be less than 20 students. Minor Students can take their minor electives across several semesters and across 4 departments. I am estimating that the Minor should result in less than 5 students per semester. If possible please reply within a week - indicating if we have
permission to include HIST courses.

thankyou
Scott Wolpert

--
Richard Price
Professor and Chair
Department of History
University of Maryland
College Park, MD. 20742

Dear Scott:

You have SOCY's permission to include these courses as options to fulfill the minor.

It should be understood that Sociology typically does not offer more than two of these courses in any given year, and that in some years we may offer fewer than two. It depends on availability of faculty to offer the courses and demand for other course offerings for our majors.

Suzanne

Suzanne M. Bianchi
Professor and Chair
Department of Sociology
University of Maryland
2112 Art-Sociology Building
College Park, MD 20742

301-405-6394 (Phone)
301-314-6892 (FAX)
bianchi@umd.edu

>>> Scott Wolpert <saw@math.umd.edu> 11/07/08 4:32 PM >>>

Dear Suzanne Bianchi,

The (campus) Office of Undergraduate Studies is about to put forward a proposal for a Minor in Military Studies. The Minor is in conjunction with our longstanding Air Force ROTC Program. The Program Director, Colonel Pecoraro, explains that the Air Force seeks to actively expand the perspective and discussion within the ROTC classroom. The proposed program is attached. The proposal includes a menu of courses including SOCY 462, 463, 464, 465. Incorporating department courses can only be done with department permission, and so I am writing to ask if this is acceptable. All students in the Minor will need to take four key courses in the ROTC program. The enrollment in these courses in the most recent semesters has been as follows: ARSC 300 - 24 students; ARSC 301 - 20 students; ARSC 400 - 13 students; ARSC 401 26. The minor will be open to all interested students. I expect that a cohort in the Minor will be less than 20 students. Minor Students can take their minor electives across several semesters and across 4 departments. I am estimating that the Minor should result in less than 5 students per semester. If possible please reply within a week - indicating if we have
Hi Scott:  
Thanks for keeping us posted. This seems much more acceptable to us. Good luck with the proposal.

Wayne

----- Original Message ----- 
Subject: seats and Minor in Military Studies 
Date: Fri, 07 Nov 2008 16:26:48 -0500 
From: Scott Wolpert <saw@math.umd.edu>  
To: mlichbac@umd.edu

Hi Scott:  
This is an interesting new program proposal, and we appreciate your 
bringing it to our attention. We are reluctant to embrace the 
inclusion of GVPT courses, however, because we are not in a position 
to guarantee seats in the designated classes. GVPT280 is a 
pre-requisite for upper division courses in Comparative Politics, and 
the demand seems to chronically run higher than our ability to 
deliver. GVPT405 is taught by a senior faculty member, who is one 
year from retirement, and without replacement resources we are not 
likely to offer that course on a regular basis in the immediate 
future. I hope you understand.

best regards, and let me know if you would like to talk about these 
issues.

Wayne

-------- Original Message --------
Subject: seats and Minor in Military Studies 
Date: Fri, 07 Nov 2008 16:26:48 -0500 
From: Scott Wolpert <saw@math.umd.edu>  
To: mlichbac@umd.edu

permission to include SOCY courses.

thankyou

Scott Wolpert
Dear Mark Lichbach,

The (campus) Office of Undergraduate Studies is about to put forward a proposal for a Minor in Military Studies. The Minor is in conjunction with our longstanding Air Force ROTC Program. The Program Director, Colonel Pecoraro, explains that the Air Force seeks to actively expand the perspective and discussion within the ROTC classroom. The proposed program is attached. The proposal includes a menu of courses including GVPT 280 and GVPT 405. Incorporating department courses can only be done with department permission, and so I am writing to ask if this is acceptable. All students in the Minor will need to take four key courses in the ROTC program. The enrollment in these courses in the most recent semesters has been as follows: ARSC 300 - 24 students; ARSC 301 - 20 students; ARSC 400 - 13 students; ARSC 401 26. The minor will be open to all interested students. I expect that a cohort in the Minor will be less than 20 students. Minor Students can take their minor electives across several semesters and across 4 departments. I am estimating that the Minor should result in less than 5 students per semester. If possible please reply within a week - indicating if we have permission to include GVPT courses.

thankyou

Scott Wolpert

Scott A. Wolpert
Professor and Associate Dean
Office of Undergraduate Studies
2130 Mitchell Building
University of Maryland
College Park, MD 20742
phone 301 314 8282  fax 301 314 9896
http://www.ugst.umd.edu

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Wayne McIntosh
Department of Government & Politics
University of Maryland
College Park, MD  20742

phone: 301.405.4134
fax: 301.314.9690
web: www.bsos.umd.edu/mcintosh
Editor, Law & Politics Book Review