THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/CURRICULUM PROPOSAL

DIRECTIONS:
- Provide one form with original approval signatures in lines 1 - 4 for each proposed action. Keep this form to one page in length.
- Early consultation with the Office of the Associate Provost for Academic Planning & Programs is strongly recommended if there are questions or concerns, particularly with new programs.
- Please submit the signed form to Claudia Rector, Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.
- Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.

DATE SUBMITTED  September 10, 2008  PCC LOG NO.  08017

COLLEGE/SCHOOL  Education

DEPARTMENT/PROGRAM  Counseling and Personnel Services
                     Minor in Leadership Studies

PROPOSED ACTION (A separate form for each) ADD_____ DELETE_______ CHANGE__X__

DESCRIPTION (Provide a succinct account of the proposed action. Details should be provided in an attachment. Provide old and new sample programs for curriculum changes.)

**Two courses (six credits) of elective coursework are required as part of the minor.**

The current (old) requirement is that one course (three credits) be a 200 level course and one course (three credits) be 300 level courses or higher. This proposal would state that of the two course electives (six credits), at least one must be a 300 level course or higher.

JUSTIFICATION/REASONS/RESOURCES (Briefly explain the reason for the proposed action. Identify the source of new resources that may be required. Details should be provided in an attachment.)

Juniors applying to be in the minor should not have to “back up” and take a 200 level course just to meet this elective requirement when they may already have earned or plan to take approved 300 and 400 level courses whose content would meet elective requirements. This new policy allows more flexibility and options for more upper division coursework.

Students currently admitted to the minor would have the option to adopt this new policy on elective courses. This policy benefits transfer students who may not have an eligible 200 level course but matriculate with junior standing and prefer to take upper division courses.

APPROVAL SIGNATURES  *Please print name, sign, and date*

1. Department Committee Chair

2. Department Chair

3. College/School PCC Chair

4. Dean

5. Dean of the Graduate School (if required)
October 16, 2008

MEMORANDUM

TO:       Donna Wiseman  
           Dean, College of Education

FROM:    Phyllis Peres   
           Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to modify the curriculum of the Minor in Leadership Studies (PCC log no. 08017)

Your proposal to modify the curriculum of the Minor in Leadership Studies has been administratively approved. A copy of the approved proposal is attached.

The change is effective Spring, 2009. The College should ensure that the program is fully described in the Undergraduate Catalog and in all relevant descriptive materials, and that all advisors are informed.

CWR/

Enclosure

cc:    Carmen Balthrop, Chair, Senate PCC Committee
       Sarah Bauder, Office of Student Financial Aid
       Reka Montfort, University Senate
       Barbara Hope, Data Administration
       Denise Nadasen, Institutional Research & Planning
       Anne Turkos, Archives
       Linda Yokoi, Office of the Registrar
       Scott Wolpert, Undergraduate Studies
       David Cooper, College of Education
DATE: September 10, 2008
TO: PCC
FROM: Susan R. Komives, Professor
      Director, EDCP Minor in Leadership Studies
RE: Change in Elective Options for the Leadership Minor

Background: The EDCP Minor in Leadership Studies was approved by VPAC in May, 2007. Extensive planning and program design occurred in 2007-2008 including advising meetings with interested students and admitting the first group of eligible students.

Electives: Two courses (six credits) of elective coursework are required as part of the minor. A number of approved courses are listed in advising materials for the minor and students can propose courses meet the elective requirement through the approval of the leadership program adviser. In the process of this first year experience it became clear that more flexibility in the nature of the required electives was needed.

1. Current (old) requirement
Two courses (six credits) are required. One course must be at the 200 level and one course at the 300 level or higher.

2. Proposed (new) requirement
Two courses (six credits) are required. At least one of those courses must be at the 300 level or higher.

3. Rationale for the change.
Juniors applying to be in the minor should not have to take a 200 level course just to meet this elective requirement when they may already have earned or plan to take approved 300 and 400 level courses whose content would meet elective requirements.

4. Status of current students in the minor; effect on transfer students
Students currently admitted to the minor would have the option to adopt this new policy on elective courses. This policy benefits transfer students who may not have an eligible 200 level course but matriculate with junior standing and prefer to take upper division courses.

[Signature]