MEMORANDUM

TO: James Harris  
    Dean, College of Arts & Humanities

FROM: Phyllis Peres  
    Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to discontinue the Liberal Arts in Business Certificate Program (PCC Log No. 05009)

On December 5, 2005, Chancellor Kirwan gave final approval to your proposal to discontinue the Liberal Arts in Business Certificate program. The Maryland Higher Education Commission acknowledged this discontinuance on June 15, 2006.

The discontinuance is effective retroactive to December, 2005. The College should ensure that this change is appropriately reflected in all university documentation.

CWR/

Enclosure

cc: James Baeder, Chair, Senate PCC
     Sarah Bauder, Student Financial Aid
     Mary Giles, University Senate
     Barbara Hope, Data Administration
     Kathy McAdams, Undergraduate Studies
     Anne Turkos, Archives
     Glenn Kirksey, Office of the Registrar
     Elizabeth Loizeaux, College of Arts & Humanities
THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/CURRICULUM PROPOSAL

DIRECTIONS:
- Provide one form with original approval signatures in lines 1 - 4 for each proposed action. Keep this form to one page in length.
- Early consultation with the Office of the Associate Provost for Academic Planning & Programs is strongly recommended if there are questions or concerns, particularly with new programs.
- Please submit the signed form to Claudia Rector, Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.
- Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.

DATE SUBMITTED: August 24, 2005

COLLEGE/SCHOOL: Arts and Humanities

DEPARTMENT/PROGRAM: Liberal Arts in Business Certificate Program

PROPOSED ACTION (A separate form for each) ADD_____ DELETE_____ X_____ CHANGE_____

DESCRIPTION (Provide a succinct account of the proposed action. Details should be provided in an attachment. Provide old and new sample programs for curriculum changes.)

Discontinue the undergraduate Liberal Arts in Business Certificate Program.

JUSTIFICATION/REASONS/RESOURCES (Briefly explain the reason for the proposed action. Identify the source of new resources that may be required. Details should be provided in an attachment.)

The undergraduate certificate Program in the Liberal Arts in Business was taught out of the Office of the Dean of Arts and Humanities from the mid-1980’s until 1992, when it was discontinued due to lack of funds (the program had never been hard-budgeted). Since 1992, we have not accepted any new students into the program, nor are there any students still in the pipeline. The College of Arts and Humanities has no expectation of restarting the program in the future, and therefore asks that the program be formally discontinued and removed from the MHEC inventory.

APPROVAL SIGNATURES

<table>
<thead>
<tr>
<th>1. Department Committee Chair</th>
<th>2. Department Chair</th>
<th>3. College/School PCC Chair</th>
<th>4. Dean</th>
</tr>
</thead>
<tbody>
<tr>
<td>O. S. R.</td>
<td>C. S.</td>
<td>Charles</td>
<td></td>
</tr>
<tr>
<td>5. Dean of the Graduate School (if required)</td>
<td>6. Chair, Senate PCC</td>
<td>7. Chair of Senate</td>
<td>8. Vice President for Academic Affairs &amp; Provost</td>
</tr>
<tr>
<td>9.14.05</td>
<td>9/14/05</td>
<td>9/14/05</td>
<td></td>
</tr>
<tr>
<td>9/14/05</td>
<td>10/21/05</td>
<td>11/10/05</td>
<td></td>
</tr>
<tr>
<td>9/14/05</td>
<td></td>
<td>11/10/05</td>
<td></td>
</tr>
<tr>
<td>10/21/05</td>
<td></td>
<td>11/10/05</td>
<td></td>
</tr>
<tr>
<td>11/10/05</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
June 15, 2006

Dr. Phyllis A. Peres
Associate Provost for Academic Planning and Programs
University of Maryland, College Park
1119 Main Administration Building
College Park, Maryland 20742-5031

Dear Dr. Peres:

The Maryland Higher Education Commission has received a request from the University of Maryland, College Park to discontinue the Upper-Division Certificate: Liberal Arts in Business program. I hereby acknowledge your request to discontinue this offering. It is clear that this decision was based on a thorough analysis of the program at the University.

The Upper-Division Certificate: Liberal Arts in Business will be removed from the Academic Program Inventory. Thank you for keeping the Commission informed of changes in your offerings.

I wish you continued success.

Sincerely,

Calvin W. Burnett
Secretary of Higher Education

CWB:JHH:bg

cc: Ms. Theresa Hollander, USM
    Dr. C. D. Mote, Jr., President, UMCP
December 5, 2005

Dr. C.D. Mote, Jr.
1101 Main Administration Building
University of Maryland, College Park
College Park, MD 20742

Dear Dan:

Thank you for forwarding the request from University of Maryland, College Park to discontinue its Liberal Arts in Business Certificate Program. I am pleased to approve this request.

Sincerely,

William E. Kirwan
Chancellor

cc:  Dr. Irwin Goldstein
     Ms. Teri Hollander
     Dr. William Destler
     Dr. Phyllis Peres
     Dr. David Sumler