MEMORANDUM

TO: Edna Szymanski
   Dean, College of Education

FROM: Phyllis Peres
       Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to Modify the Minor in Secondary Education (PCC Log No. 04040)

At its meeting today, the Senate Committee on Programs, Curricula, and Courses approved your proposal to modify the curriculum of the Minor in Secondary Education. A copy of the approved proposal is enclosed.

This approval is effective immediately. The College should ensure that the new requirements are fully described in the Undergraduate Catalog and in all relevant descriptive materials, and that all advisors are informed.

PP: cwr
Enclosure

cc: James Baeder, Chair, Senate PCC
    Sarah Bauder, Student Financial Aid
    Mary Giles, University Senate
    Barbara Hope, Data Administration
    Donna Hamilton, Undergraduate Studies
    Anne Turkos, Archives
    Linda Yokoi, Records & Registrations
    Donna Wiseman, College of Education
THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/CURRICULUM PROPOSAL

DIRECTIONS: Provide one form with original approval signatures in lines 1 - 4 for each proposed action. Keep this form to one-page in length. Forms and appropriate attachments should be submitted to the Office of Academic Affairs, who will assign a Log Number to each proposal. Also submit an electronic version of as much of the proposal as is possible.

DATE SUBMITTED: November, 2004

COLLEGE/SCHOOL: Education

DEPARTMENT/PROGRAM: Curriculum and Instruction

PROPOSED ACTION (A separate form for each) ADD  ___ DELETE ___ CHANGE ___

DESCRIPTION (Provide attachment. Provide)

The proposal does not declare a formal requirements format for education. JUSTIFICATION/REQUIREMENTS (Identify the source of attachment.) The proposal includes options for attachment.

CORRECTION ONLY: This comes before the PCC committee to approve the inclusion of one sentence (marked in red on page 2) that was accidentally left out of the original proposal.

Resources: No resources are provided in an institutional setting. Graduates to be able to support the Citation option, which was used to support the 4 proposed action. and replace them dated in an Items are provided in the

APPROVAL SIGNATURES

1. Department Committee Chair
2. Department Chair
3. College/School PCC Chair
4. Dean
5. Dean of the Graduate School (if required)
6. Chair, Senate PCC
7. Chair of Senate
8. Vice President for Academic Affairs & Provost

DATE

11/16/04
11/10/04
12/08/04
12/20/04
02/11/05
21/12/05
Proposal for a Minor in Secondary Education to be offered by the Department of Curriculum & Instruction

This is a proposal to convert an existing citation into a minor. The transcript will designate the minor as Secondary Education.

Catalog Description
The minor will provide opportunities for undergraduate subject area majors to enroll in a sequence of education courses that helps them to determine if teaching is a viable career option for them. The 15-18 credit minor may be taken prior to admission into a teacher preparation program. If an undergraduate student pursuing the minor desires to enter an education track, the candidate may apply for the dual major program to obtain certification as a secondary education classroom teacher through completion of a Maryland State Department of Education approved program option. Some of the courses students take to complete the Minor in Secondary Education may be applicable toward certification options at the post-baccalaureate level offered through the Department of Curriculum and Instruction. Students should consult with an advisor in the Department of Curriculum and Instruction to identify the most appropriate option leading to teacher certification and to review the specific admission requirements associated with these programs.

The secondary education minor includes coursework from the Departments of Curriculum and Instruction, Human Development, and Education Policy and Leadership. The curriculum provides a foundation in adolescent development and education policy and includes an introductory pedagogy course in one of the core secondary areas: English, Social Studies, Mathematics, Science, Foreign Language. The minor also incorporates coursework to meet the MSDE reading requirements that are part of secondary subject area teacher certification.

Courses required for the minor are:
(Note: Section identified by * reflects the 3 credits added to the Citation requirements to meet the requirements of the minor.)

EDHD 413 Adolescent Development (3)
EDHD 426 Cognition and Motivation in Reading: Reading in Content Areas I (3)
EDCI 463 Reading in the Secondary School (3)

Select one of the following foundations courses:

EDPL 201 Education in Contemporary American Society (3)
EDPL 210 Historical and Philosophical Perspectives on Education (3)
EDPL 301 Foundations of Education (3)
Select one of the following secondary education introductory methods:
* EDCI 416 Curriculum & Instruction in Secondary Education: English, Speech, Theatre (3)
* EDCI 330 Introduction to K-12 Foreign Language Methods & Technology (3)
* EDCI 457 Teaching Secondary Students with Difficulties in Learning Mathematics (3)
* EDCI 370 Curriculum & Instruction in Secondary Education: Science (3)
* EDCI 426 Materials and Resources in Social Studies (3)

Other electives (optional):
  EDCI 280 Introduction to Teaching (3)
  EDCI 386 Experiential Learning (3)

A total of 15-18 credits are required. All courses presented for the minor must be passed with a grade of “C” or better. A cumulative GPA of 2.5 is required for enrollment in the secondary education introductory methods course (EDCI 416, 330, 457, 370, 426). No more than six of the required credits (or two courses) may be taken at an institution other than the University of Maryland, College Park.

Oversight and Recordkeeping
The Department of Curriculum and Instruction is responsible for administering the minor in secondary education and assigning a minor advisor. Students desiring to have recognized their minor in secondary education must meet with the EDCI Director of Undergraduate Advising and Academic Affairs to indicate their desire to enroll in the program and to have their academic records reviewed. Upon verification that the student has met prerequisites and has maintained the minimum grade performance in any courses taken in the minor, the student will be assigned an advisor from the EDCI Teacher Certification Advising Office. The advisor is responsible for overseeing implementation of the minor and advising students regarding fulfillment of its requirements. The EDCI Director of Undergraduate Advising and Academic Affairs is responsible for issuing final approval confirming that a student has met the requirements, and forwarding the necessary information to the College of Education Office of Student Services. Upon verification that a student has met all requirements (grades, credits, etc.), the Office of Student Services will notify the student’s college, which verifies that the student has met all requirements and forwards the student's name, minor, and date of completion to the Registrar's Office. The posting of a minor on a student's official transcript will be done concurrently with the posting of the bachelor's degree.

Prerequisites
Students must be enrolled in a major in one of the core secondary education content areas: English, History, Geography, Government and Politics, Chemistry, Physics, Biology, Geology, Mathematics, or Foreign Languages.

Faculty Coordinator: Faculty oversight for the Minor in Secondary Education will be provided by the Program Coordinator for Secondary Education. This is a
faculty leader from one of the secondary program areas elected annually to serve in the role of overall Program Coordinator.