April 15, 2005

MEMORANDUM

TO: James F. Harris
Dean, College of Arts and Humanities

FROM: Victor Korenman
Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to Convert the Existing Citation in Business Italian to a Minor in Business Italian (PCC Log No. 04081)

At its meeting on April 15, 2005, the Senate Committee on Programs, Curricula, and Courses approved your proposal to convert the existing citation in Business Italian to a minor in Business Italian. A copy of the approved proposal is enclosed.

This approval is effective immediately. No student may be allowed to begin the discontinued Citation program after this time, but students who have already taken or who are taking a course towards the Citation must be permitted to complete it if they so choose. All advisers should be notified and the College should ensure that the approved guidelines are followed.

VK:sfm
Enclosure
Cc: Dr. Sylvester J. Gates, Chair, Senate PCC
Dr. Mary Giles, University Senate
Ms. Barbara Hope, Data Administration
Dr. Phyllis Peres, Undergraduate Studies
Dr. Charles Rutherford, College of Arts and Humanities
Ms. Anne Turkos, Archives
Dr. Linda Yokoi, Records & Registrations
THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/CURRICULUM PROPOSAL

DIRECTIONS: Provide one form with original approval signatures in lines 1 - 4 for each proposed action. Keep this form to one-page in length. Forms and appropriate attachments should be submitted to the Office of Academic Affairs, who will assign a Log Number to each proposal. Also submit an electronic version of as much of the proposal as is possible.

DATE SUBMITTED March 8, 2005

PCC LOG NO.
04081

COLLEGE/SCHOOL Arts and Humanities / School of Languages, Literatures and Cultures

DEPARTMENT/PROGRAM French and Italian / ITALIAN

PROPOSED ACTION (A separate form for each) ADD____ DELETE____ CHANGE _X_

DESCRIPTION (Provide a succinct account of the proposed action. Details should be provided in an attachment. Provide old and new sample programs for curriculum changes.)

Change the existing Citation in “Business Italian” to a MINOR in “Business Italian.” No modifications are necessary in the requirements. For the MINOR, a student must complete a total of 15 credit hours. (See attachment.)

JUSTIFICATION/REASONS/RESOURCES (Briefly explain the reason for the proposed action. Identify the source of new resources that may be required. Details should be provided in an attachment.)

The reason for the proposed action is the University-wide plan to move Citations to Minors.

APPROVAL SIGNATURES

1. Department Committee Chair
   3/11/05

2. Department Chair
   3/11/05

3. College/School PCC Chair
   3/28/05

4. Dean
   3-28-05

5. Dean of the Graduate School (if required)

6. Chair, Senate PCC
   4/15/05

7. Chair of Senate

8. Vice President for Academic Affairs & Provost
   4/15/05

VPAAP Rev. 3/1/04
MINOR IN BUSINESS ITALIAN

The Italian Program proposes a Minor in “Business Italian” to replace the Citation in “Business Italian.”

DESCRIPTION:

A minor offered by the College of Arts and Humanities is a great opportunity to pursue a secondary field of study outside the student’s major. Minors allow students to earn official recognition for their expertise and achievements, broadening their skills and interests and giving them an edge in today’s competitive job markets.

The minor in “Business Italian” is an official recognition that a student has reached a certain level of proficiency in the target language. The minor will serve as a validation to potential employers of the student’s proficiency in commercial Italian.

REQUIREMENTS (15 credits)

A student must complete five courses in Italian above the 203 level in order to receive a minor in Italian. Three of the five courses must be upper level in order to complete the requirements for the minor in Business Italian.

A. Specific Course Requirements (9 credits)
   - ITAL 204 - Review Grammar and Composition
   - ITAL 306 - Commercial Italian I
   - ITAL 406 - Commercial Italian II

B. Additional Course Requirements (6 credits)
   Choose from the following:
   - ITAL 301 - Italian Composition and Style
   - ITAL 302 - Italian Translation
   - ITAL 311 - Italian Conversation: Current Events
   - ITAL 432 - Italian Civilization
   - ITAL 472 - Italian Cinema

All courses must be taught in Italian. A maximum of six (6) credits can be applied to the minor from courses taken at other institutions, with the exception of the Study Abroad Program in Italy, which allows the transfer of nine (9) credits. All courses presented for the minor must be passed with a grade of “C” or better. Students who begin their study as native/fluent speakers should seek the advice of the Italian advisor before choosing the courses they will use to replace the core minor courses.

Students interested in pursuing the minor in Business Italian should contact the Italian advisor, who will be responsible for oversight and record keeping.