April 6, 2005

MEMORANDUM

TO:       James F. Harris
          Dean, College of Arts and Humanities

FROM:     Victor Korenman
          Associate Provost for Academic Planning and Programs

SUBJECT:  Proposal to Convert the Existing Citation in Latin Language and Literature to a
          Minor in Latin Language and Literature
          (PCC Log No. 04074)

At its meeting on April 1, 2005, the Senate Committee on Programs, Curricula, and
Courses approved your proposal to convert the existing Citation in Latin Language and Literature
to a Minor in Latin Language and Literature. A copy of the approved proposal is enclosed.

This approval is effective immediately. No student may be allowed to begin the
discontinued Citation program after this time, but students who have already taken or who are
taking a course towards the Citation must be permitted to complete it if they so choose. All
advisers should be notified and the College should ensure that the approved guidelines are
followed.

VK: sfm
Enclosure
Cc:      Dr. Sylvester J. Gates, Chair, Senate PCC
         Dr. Mary Giles, University Senate
         Ms. Barbara Hope, Data Administration
         Dr. Phyllis Peres, Undergraduate Studies
         Dr. Charles Rutherford, College of Arts and Humanities
         Ms. Anne Turkos, Archives
         Dr. Linda Yokoi, Records & Registrations
DATE SUBMITTED  March 7, 2005

COLLEGE/SCHOOL  Arts & Humanities

DEPARTMENT/PROGRAM  Classics

PROPOSED ACTION (A separate form for each) ADD_____ DELETE_____ CHANGE  X

DESCRIPTION (Provide a succinct account of the proposed action. Details should be provided in an attachment. Provide old and new sample programs for curriculum changes.)

This is a proposal to change our existing citation in Latin Language and Literature into a minor.

JUSTIFICATION/REASONS/RESOURCES (Briefly explain the reason for the proposed action. Identify the source of new resources that may be required. Details should be provided in an attachment.)

Citations are being phased out this year; we want students to have a continuing option to receive recognition for mastering the Latin language and for reading at least two ancient authors in the original language.

APPROVAL SIGNATURES

1. Department Committee Chair
   
   Gregory A. Staley
   
   3/7/05

2. Department Chair
   
   R. C.
   
   3/7/05

3. College/School PCC Chair
   
   C. S.
   
   3/14/05

4. Dean
   
   C. S.
   
   3/14/05

5. Dean of the Graduate School (if required)

6. Chair, Senate PCC
   
   Sylvester J. Dutes, Jr.
   
   04/01/05

7. Chair of Senate

8. Vice President for Academic Affairs & Provost
   
   Victor Kropfman
   
   4/1/05

VPAAP Rev. 3/1/04
PROPOSAL FOR CONVERTING THE CITATION IN LATIN LANGUAGE AND LITERATURE INTO A MINOR

1. This is a proposal to convert an existing citation into a minor. The transcript will designate the minor as Classics: Latin Language and Literature.

2. Catalog Description:
   This minor will introduce students to the Latin language and enable them to read in Latin important works of Latin literature. For students with no prior experience of Latin, this minor would require 21 credits, consisting of the following courses:

   Latin 101 Elementary Latin I (4)
   Latin 102 Elementary Latin II (4)
   Latin 201 Intermediate Latin (4)
   Latin 3XX, 3YY Two reading courses in “Plautus” (301), “Petronius” (303), “Ovid” (302) or “Horace and Catullus” (351) (3 + 3)
   Latin 4XX A reading course at the 400-level in a major Latin Author (3)

   Students who enter with advanced standing in Latin shall complete the minor by taking a total of five courses in Latin at the 200 level and above, three of which courses must be at the 300 level or above.

   All courses offered for the minor must be passed with a grade of “C” or better.

   Students interested in pursuing this minor should consult with the Undergraduate Advisor in the Department of Classics.

3. Oversight and Record Keeping.

   Oversight of this minor program will be through the Director of Undergraduate Studies in the Classics Department, who will offer regular advising to students pursuing the minor and who will maintain records of student progress.

5. Prerequisites

   There are no prerequisites for this minor.