Highly qualified applicants at the B.A. level will now be admitted directly to the Ph.D. program. A committee made up of the student's adviser and two other faculty members will be formed no later than the second semester of study to monitor the progress of all M.A. and Ph.D. students. History 600 (historiography) will be required of all M.A. students and History 601 (History and Contemporary Theory) of all Ph.D. students. Directed independent study in preparation for comprehensive examinations will be introduced as HIST708 and HIST709.

We introduce these changes to bring our program in line with other first-rank History programs and increase our ability to attract the best students; to improve the rate of retention and timely completion among graduate students; to reduce the time required to complete the Ph.D. program.

These changes will require the use of no new resources.
5. Dean of the Graduate School (if required)

6. Chair, Senate PCC

7. Chair of Senate

8. Vice President for Academic Affairs & Provost

VPAAP Rev. 2/2/98
March 11, 2004

MEMORANDUM

TO: James F. Harris
Dean, College of Arts and Humanities

FROM: Victor Korenman
Associate Provost for Academic Planning and Programs

SUBJECT: Proposal to Modify the Requirements for the Graduate Program in History
(PCC Log No. 03026)

At its meeting on March 11, 2004, the Senate Committee on Programs, Curricula, and Courses approved your proposal to modify the requirements for the graduate program in History. A copy of the approved proposal is enclosed.

The change is effective in the Fall semester, 2004. The School should ensure that this change is appropriately reflected in all university documentation, and that all advisors are informed.

VK:sfm
Enclosure

Cc: Dr. Mary Giles, University Senate
Ms. Barbara Hope, Data Administration
Ms. Trudy Lindsay, Graduate Studies
Dr. Charles Rutherford, College of Arts and Humanities
Ms. Anne Turkos, Archives
Dr. Linda Yokoi, Records & Registrations
December 1, 2003

TO: Committee on Programs, Curricula, and Courses (PCC), College of Arts and Humanities

FROM: Department of History

SUBJ: Proposals for Streamlining Graduate Program (M.A. and Ph.D. Degrees), Request for Approval

In 2001-2002 and 2002-2003, the Graduate Committee of the Department of History, in consultation with Department members, discussed intensively a number of proposals for "streamlining" our graduate programs in History, primarily the doctoral program. The general purposes of these discussions were a) to bring our program in line with other first-rank History programs and thus increase our ability to attract the best students; b) to improve the rate of retention among our graduate students and hence their rate of degree completion; and c) to reduce the time required to complete the doctoral program. The Department assembly gave final approval to these proposals in a meeting on March 10, 2003, and now, following a change of Departmental leadership, we request approval of them from the College, the Graduate Council, and the Senate.

We believe that we can adopt proposed changes in administrative procedures or Departmental practice (e.g., rationalization of reading lists) without PCC approval, and indeed we have already done so. We submit for approval only those proposals that mean changes in admission or program requirements and thus require PCC approval. All changes are reflected in the revised version of our Departmental Guide to Graduate Study that we submit with this request (Attachment A). In the attachment, changes requiring approval are in bold.

Proposed changes:

1) Highly-qualified applicants at the B.A. level will be admitted directly to the Ph.D. program. Previously we admitted such students to the Ph.D. program only after completing an M.A. program at a high level of success. We will continue to admit other applicants only to the M.A. program who desire only the M.A. degree or whose qualifications for the Ph.D. are less compelling.

Rationale: Programs of our aspirational peers and other competitive History programs generally admit directly to the Ph.D., offering the M.A. as a stage in the
Rationale: Programs of our aspirational peers and other competitive History programs generally admit directly to the Ph.D., offering the M.A. as a stage in the Ph.D. program after appropriate requirements have been met. In the recent past we have failed to attract highly qualified applicants because we could not admit them directly to the Ph.D. program. We do wish, however, to preserve our current separate M.A. program because it has its own constituency. Students in the existing HiLS program (History and Library Science) complete an independent M.A. in History, and those preparing for careers in secondary teaching, museum work, or with other historical organizations may want only the M.A. Furthermore, some students whose background in the discipline of History is not strong may need to demonstrate their ability in an M.A. program before we could comfortably admit them for the Ph.D.

2) We will continue to accept students into our Ph.D. program who have completed the M.A. in other universities or in our own Department. For such students, requirements will remain the same as they are now. This means that students from M.A. programs other than our own may need to make up deficiencies.

Rationale: Many of our best students come to us with the M.A. from other institutions. We expect to continue recruiting such students into our program.

3) Those admitted directly to the Ph.D. program will need to complete a minimum of 42 hours of coursework for the Ph.D. The 42 hours will include a section of the Department’s General Seminar (HIST 602-606 or the equivalent), HIST 601 (History and Contemporary Theory), two 800-level research and writing seminars, a minor field (three courses), and 12 hours of dissertation research. HIST 708 and 709, directed independent study in preparation for comprehensive examinations, will not count within the minimum 42 hours of coursework.

Rationale: Thus such students would meet the course requirements of the M.A. degree in History as well as the Ph.D.

4) Students admitted directly to the Ph.D. program will qualify for the M.A. when they have completed all course requirements except dissertation research, have won approval of two research papers, and have passed the Ph.D. general field comprehensive exam at least at the M.A. level. Students will need to make formal application for the degree.

Rationale: As in competitive programs, Ph.D. students will receive an M.A. during their Ph.D. work. They will not, however, be required to pass both the M.A. comprehensive and the Ph.D. comprehensive, thus avoiding unnecessary duplication of exam preparation and shortening their program by one or two semesters. Further, students will be encouraged to begin preparing for Ph.D. comprehensive from their
initial enrollment in the program, which will improve their rate of success. Those who do not pass the Ph.D. general field comprehensive in two attempts, and thus are not permitted to continue, but who do pass the exam at the M.A. level, nevertheless will leave the program having earned the M.A. degree.

5) Students entering the Ph.D. program with a B.A. degree will be encouraged to stand for the Ph.D. comprehensive exam during their sixth semester in the program and must take it no later than the seventh semester. They must, however, win approval of the two research papers before registering for the exam. Students entering with an M.A. degree from another institution are encouraged to stand for the Ph.D. comprehensive in their fourth semester and must take it no later than the fifth. Students entering with an M.A. from our Department must take the Ph.D. comprehensive no later than the fourth semester in the Ph.D. program, as is currently the rule.

Rationale: Omitting the M.A. exam will enable students to proceed more rapidly to the Ph.D. comprehensive. As the current rule states, these schedules apply only to those on some form of University or Department financial assistance. For those not on financial assistance, Graduate School time limits apply.

6) Students may delay Ph.D. comprehensive exams up to two semesters (one year) if the major field entails special demands in research languages or other research skills. We define special language demands as more than two research languages beyond English, or one or more languages that are less commonly taught, e.g. Arabic, Chinese, Classical Greek.

Rationale: This rule continues current practice but specifies the circumstances when more time is appropriate.

7) The Department currently requires both HIST 600 (Historiography) and HIST 601 (History and Contemporary Theory) in the Ph.D. program. Henceforth the Department will require HIST 600 (Historiography) in the M.A. program and HIST 601 (History and Contemporary Theory) as part of its Ph.D. program. For students entering the Ph.D. program directly from the B.A., or with an M.A. from another institution, HIST 600 is not required but could count toward the required 42 hours of coursework.

Rationale: HIST 600 is a broad view of theories of historiography from ancient times to the present, while HIST 601 studies the theoretical approaches that are influential in current historical writing. (See the sample syllabi, Attachment B.) The Department has decided that the former is appropriate for the general historical training that characterizes the M.A. program, the latter for writers of Ph.D.
dissertations.

8) Other M.A. and Ph.D. admission and program requirements remain the same (i.e. minor fields, languages, comprehensives, dissertation). At the M.A. level the thesis option will be available for those who desire it.

9) The Department will introduce HIST 708 and 709, Directed Independent Readings (variable credit, first and second semesters) for those preparing for the Ph.D. comprehensive exams. These courses will require no written work, and students will be graded according to their performance on the comprehensive exam. HIST 708 and 709 will not count toward the minimum 42 hours required of doctoral students or those who pass the comprehensives at the MA level and take a terminal Master’s Degree.

Rationale: This proposal will enable students preparing for comprehensives to devote full time to exam preparation without attending classes or preparing the extensive analytical writing assignments that characterize 600- and 700-level reading courses. A proposal for HIST 708 and 709 has been submitted separately.

10) No later than the spring semester of the first year, the student’s advisor, in consultation with the student, will create a three-person advisory and evaluation committee, including the advisor, to monitor the student’s progress. Such committees will be formed for both M.A. and Ph.D. students. Changes in committee membership are permitted with the approval of the student’s advisor. A student’s committee will have a variety of functions: a) It will review a student’s progress annually and will have the power to recommend changes in the student’s program, if appropriate, or that the student not continue if performance is inadequate. b) It will review the student’s 800-level seminar papers and determine whether they satisfy the requirement for field papers. c) For M.A. students the committee will draw up and administer the comprehensive exam. d) As appropriate, this committee may serve as the Ph.D. general and/or special field examining committee, as the Ph.D. prospectus defense committee, and as the core of the Ph.D. dissertation committee.

Rationale: This proposal formalizes current practice and extends the function of a student’s committee slightly. Closer, more formal monitoring of a student’s progress is appropriate in order to promote retention and, on the other hand, to avoid retaining students whose prospects for success appear to be limited.

Attachments (2)
The Master's Program

The Master of Arts in History is offered to students who desire an advanced degree in historical studies. It provides broad and intensive instruction in bibliography, research and writing, and general and special fields of study. The degree may constitute a step toward doctoral research or preparation for a variety of other fields, such as archives administration, museums and historical institutions, primary or secondary school teaching, law, or international relations. The degree requires a total of thirty semester hours of course work and research credits, and submission of either two original research papers or a thesis. The normal period for completion is two years of full-time study.

Admission Requirements

1. A GPA of 3.25 or higher in the applicant’s undergraduate program. A History major is not required for admission, but the applicant should have enough History courses to indicate acquaintance with the field.

2. A score in the 80th percentile or higher in the verbal section and of 5.5 or higher in the analytical writing section of the Graduate Record Examination (GRE). The GRE is required of all applicants.

3. Positive letters of recommendation from at least three referees, preferably professors of History.

4. A well-conceived statement of the applicant’s intellectual agenda and career plans, as well as a substantial sample of written academic work (usually a major undergraduate term paper).

In admission decisions, the faculty consider the entire file, so a GPA below 3.25 or a mediocre score in the GRE does not automatically disqualify an applicant. Of course, a strong overall performance makes admission more likely.

Advising

Every student admitted to the M.A. program will choose an advisor who is a member of the graduate faculty and whose intellectual interests are most appropriate to the student’s needs. Students may change advisors, recording the change on a Departmental form that is included in the student's permanent file. The faculty advisor is responsible for advising the student, monitoring the student’s progress, and informing the student of the nature and timing of examinations and other evaluations. Each semester the advisor should approve the student’s course of study.

In consultation with the student, the advisor is responsible for assembling the student's advisory committee no later than the spring semester of the first year. Consisting of the advisor and two other graduate faculty in appropriate fields, this committee will monitor the student's progress toward the degree and will also serve as the M.A. examining committee.

Course Requirements

1. All M.A. students must complete a minimum of thirty semester hours or ten three-hour courses. This program includes a) HIST 600 (Historiography) and b) the general seminar in the student’s field: HIST 602 (United States), 603 (Modern Europe) 604 (Women’s and Gender), 605
(World and Comparative History), 606 (Science and Technology), or an equivalent seminar in other historical fields. The general seminar should be taken in the first semester of graduate study and **HIST 600 in the second semester.**

2. Of the thirty hours, no more than nine may be taken at the 400 level.

3. There is no general language requirement for the M.A. degree, but certain fields may require one or more languages.

**Thesis Option Requirements**

The thesis option addresses the needs of two types of students. First, it offers students who are taking the M.A. as a terminal degree the opportunity to pursue an intensive research project. Second, the thesis option can assist students who wish to pursue the Ph.D. to determine their aptitude for research and writing at the doctoral level. The requirements of the thesis option (beyond the general M.A. requirements above) are as follows:

1. Twenty-four hours in a major field (see **Fields of Study**, below), six of which must be in 800-level research-writing seminars in the general historical field. The General Seminar satisfies three hours of the major. There is no minor field requirement.

2. Six hours of thesis credit (HIST 799).

3. Presentation of a thesis and approval of it by a majority of a committee consisting of at least three faculty members, chaired by the student’s advisor. The committee will also make a recommendation to the Graduate Committee about admission to the Ph.D. program.

**Program of Study**

The M.A. program, thesis option, requires two years of full-time study, normally distributed as follows:

<table>
<thead>
<tr>
<th>First year</th>
<th>Second year</th>
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<tr>
<td><strong>Fall</strong></td>
<td><strong>Spring</strong></td>
</tr>
<tr>
<td>General Seminar</td>
<td>HIST 600</td>
</tr>
<tr>
<td>HIST reading course</td>
<td>HIST research seminar</td>
</tr>
<tr>
<td>HIST reading course</td>
<td></td>
</tr>
</tbody>
</table>

All courses are three hours. Reading courses will normally be 600-700 level, but up to nine hours can be taken at the 400 level.

**Non-Thesis Option Requirements**

The non-thesis option likewise addresses the needs of two types of students. First, it offers students who are taking the M.A. as a terminal degree a flexible mixture of course work and research seminars, giving them the opportunity both to attain a broad general understanding of scholarship in a major and minor field and to pursue original research in two seminars. Second, the non-thesis option assists students who wish to pursue the Ph.D. degree to prepare themselves for the doctoral comprehensive examinations, and for advanced research and writing through reading courses and seminars. The
requirements of the non-thesis option (beyond the general M.A. requirements above) are as follows:

1. Eighteen hours as a major field, six of which must be 800-level research-writing seminars in the general historical field (see Fields of Study, below). The General Seminar satisfies three hours of this requirement.

2. Nine hours of elective course work. Students intending to pursue the Ph.D. are encouraged to take these elective credits in a coherent minor field. Elective credits (and Ph.D. minor fields) may be taken in a related subject in another department.

3. Satisfactory performance on a major-field exam based on the student’s course work and/or a set of readings devised by the student in consultation with the advisor. The exam will be evaluated by a committee of three faculty members, chaired by the student’s advisor. All full-time students must take this exam no later than their fourth semester. This is a four-hour written exam and, upon petition to the Graduate Committee, may be taken a second time.

4. Presentation of two research papers written in 800-level research seminars, to the student’s M.A. examining committee for its approval. The examining committee will also review the student’s entire record in the M.A. program and make a recommendation about admission to the Ph.D. program.

Program of Study

The M.A. program, non-thesis option, requires two years of full-time study, normally distributed as follows:

<table>
<thead>
<tr>
<th>First Year</th>
<th>Spring</th>
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<tbody>
<tr>
<td>Fall</td>
<td>Spring</td>
</tr>
<tr>
<td>General seminar</td>
<td>HIST 600</td>
</tr>
<tr>
<td>HIST reading course</td>
<td>HIST research seminar</td>
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<tr>
<td>Minor field course</td>
<td>Minor field course</td>
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<tr>
<td>Minor field course</td>
<td>Minor field course</td>
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<tr>
<td>Minor field course</td>
<td>Major field exam</td>
</tr>
</tbody>
</table>

All courses are three hours. HIST reading and elective courses will normally be 600-700 level, but up to nine hours can be taken at the 400 level.

Fields of Study

United States
Latin America
Ancient Mediterranean History
Medieval Europe
Early Modern Europe
Modern Europe
Britain
Russia and the Former Soviet Union
Africa
Middle East
East Asia
International History and Diplomacy
Jewish History
Modern Economic History
Science and Technology
Women and Gender
Archives, Manuscripts, and Historical Collections (HiLS)*

*A separate description of the HiLS program is available.
The Doctoral Program

The Ph.D. program in History at the University of Maryland is awarded for superior achievement in scholarly study, research, and writing.

The major portion of the degree is the dissertation, an original and noteworthy contribution to historical knowledge. In anticipation of this research, students must master bibliographic tools, research and writing methods, and general, minor, and special (or dissertation) fields of study. Adequacy of these preliminary steps will be measured by successful completion of course work and by examinations.

The length of time required to complete the degree may vary depending upon the particular field of study and the student, but four years of full-time study and research will be regarded as a minimum.

Admission

Admission to the doctoral program is open to students holding either the B.A. or M.A. degree, but those holding the M.A. will progress faster in the program. Ordinarily admission is based on the following considerations:

1. Evidence of superior intellectual ability and interest beyond the routine performance of academic tasks, as apparent in letters of recommendation and samples of written work, preferably of a scholarly nature.

2. A strong undergraduate program, normally with a History major.

3. A minimum GPA of 3.5 at the undergraduate and graduate levels.

4. A score in the 80th percentile or above in the verbal section and of 5.5 or above in the analytical writing section of the Graduate Record Examination (GRE). The GRE is required of all applicants without exception.

5. While there is no general language requirement for admission, in some fields the command of one or more relevant languages may bear upon an applicant’s credibility as a candidate.

It should be stressed that these criteria are guidelines to assist the graduate faculty in deciding on admission.

M.A. students at UMCP seeking admission to the Ph.D. program must submit a formal application. Those recommended by the M.A. examining committee, accepted by a major advisor, and approved by the Graduate Committee will be admitted.

Ph.D. students who do not hold the M.A. in History may elect to receive the M.A. when they have completed the Ph.D. course requirements (except dissertation credit), have secured approval by their advisory committee of two field papers, and have passed the doctoral comprehensive exams at least at the M.A. level.

Advising and Advisory Committee

Every student admitted to the Ph.D. program will select or will be assigned an advisor who is a regular member of the graduate faculty. The faculty member will be responsible for advising the student on all aspects of her/his academic program; for monitoring her/his progress through the program; and for notifying the student of the nature and timing of exams and other
evaluative procedures. The advisor, in consultation with the student, will be responsible for assembling the student’s advisory committee, Ph.D. prospectus, and dissertation defense committees. The advisor will also represent the student to the Graduate Committee in its evaluative role.

A student’s advisory committee consists of the student’s advisor and two faculty members in appropriate fields. In many cases, the advisory committee will correspond with the M.A. examining committee and the dissertation prospectus committee. In April each year, the advisory committee, meeting with the student, will evaluate his/her progress toward the Ph.D., and will recommend to the Graduate Committee either continuation, modification, or, as appropriate, termination of the student’s program.

Each semester at registration the faculty advisor should approve the student’s course of study.

Students have the right to change advisors. Changes before a student advances to candidacy must be made with the approval of the Graduate Director and of the new faculty advisor. After advancement to candidacy, changes may be made only by petition to the Graduate Committee. A change of advisor or of the advisory committee must be recorded on the form provided by the Department and recorded in the student’s permanent file.

Course Requirements

1. Ph.D. students must complete a General Seminar in their general field of study (HIST 602-606 or equivalent, see above), unless they have taken such a seminar earlier at UMCP

2. Ph.D. students must complete HIST 601 (Contemporary Theory), unless they have previously taken this course at UMCP or an equivalent course elsewhere. Exemptions are granted by the Graduate Director.

3. Unless they have taken equivalent courses at UMCP or elsewhere, students must complete a minimum of nine hours in reading courses (600/700-level) within the Department of History and six hours in research seminars (800-level). Whatever courses they have taken elsewhere, students entering the doctoral program with an M.A. from another institution must complete a minimum of two 600-800 level courses in the major field, one of which will preferably be with the major advisor.

4. Students are required to complete a minor field of study in a field of specialization outside the major field of study. This requirement may be discharged in either of two ways: (a) by satisfactory performance in a written examination (see Examinations below) or (b) by course work.

The course-work minor will comprise nine hours, which will ordinarily be taken in the History Department but may also be taken in one or more related subjects in other departments. All minor-field courses must be approved by the student’s advisor and must, to the advisor’s satisfaction, form a coherent unit distinct from the general field. Courses taken at the M.A. level count with the approval of the advisor and, in the case of courses taken elsewhere, of the Graduate Director.

5. Doctoral students wishing to receive the M.A. as well must complete a total of 30 hours of coursework, including the
General Seminar, HIST 601, 600-800 level reading and research courses, and minor-field courses but excluding HIST 708-709.

6. Students must complete a minimum of twelve hours of doctoral research (HIST 899). These hours may be taken before the comprehensives and the prospectus defense.

7. Students must maintain a B average in all graduate courses. [See guidelines on grading in graduate courses, available in the Graduate Director’s office.]

Examinations

Major Field Examinations

The written comprehensive examination in the major field will have two components. The first part (4 hours), standardized by major field, will test general knowledge of the major field of study. The second part (3 hours) will concentrate on the student’s special (or dissertation) field within the general field.

The written comprehensive examination in the major field (general and special) will be followed within two weeks by a 2-hour oral examination. The oral examination will focus on both general and special field issues and, where appropriate, may be used to explore further issues raised by the written examination.

The results of the written and oral examinations will be reported to the candidates at the conclusion of the oral examination. The Ph.D. major field examination will be graded fail, pass, or (in rare cases) pass with distinction.

Ph.D. students wishing to receive the M.A. degree will be graded fail, pass, or distinction at the Ph.D. level on the general field exam but also pass or fail at the M.A. level. If they pass at least at the M.A. level they will qualify for the M.A. degree, provided that they have satisfied the other Departmental and University M.A. requirements (see above).

Guidelines on the expectations for and the conduct of and grading of Ph.D. examinations are available in the Graduate Director’s office. Students may prepare for comprehensive exams by registering for HIST 708 (fall semester) and HIST 709 (spring semester), Directed Independent Readings. HIST 708 and 709 do not count toward fulfillment of degree course requirements.

Minor Field Examination

Ph.D. students who opt to satisfy the minor field requirement by examination must take a 4-hour written examination in a field of specialization outside the student’s major field of study. The minor field examination will be based upon the student’s course work and related readings assigned by the appropriate faculty in consultation with the student. The examination will be graded fail, pass, or (in rare cases) pass with distinction.

Foreign Languages and Special Skills

Individual fields of study may require appropriate languages and/or special skills (see Fields of Study and Special Requirements). Competence in such languages and/or skills will be tested in Departmental examinations administered by appropriate faculty.

In the case of failure of a language examination, the minor field examination, or of one or more parts of the major field examination (general, special, and oral), the student may petition the Graduate Committee to take the examination a second time. The
student must retake the examination when it is next offered, and, in the case of the major field examination needs to take again only the part or parts of the exam that he/she failed. A student may petition only once to take all or part of a major or minor field examination.

Fields of Study and Special Requirements

[Unchanged from existing version.]

Candidacy and Ph.D. Dissertation

The dissertation constitutes the most significant part of the doctoral program. It is expected to be a distinct contribution to historical knowledge and interpretation. The process of presenting a dissertation consists of two important stages:

The Dissertation Prospectus

A student’s Ph.D. dissertation prospectus committee, normally corresponding with the advisory committee, is established by the student’s advisor in consultation with the student. The student will meet with the prospectus committee to present for examination and approval a dissertation prospectus that describes the proposed project, the sources to be used, and the relevant bibliography. If all other requirements for the Ph.D. have been satisfied, i.e. course work, comprehensive examinations, and competence in languages or special skills, the prospectus committee’s approval of the prospectus constitutes advancement to candidacy.

The Dissertation Defense

The student will defend the dissertation in an open oral examination, normally lasting not longer than two hours. The examination will be conducted by the student’s dissertation committee, consisting of at least five members. This will normally include the prospectus committee, plus one member from outside the Department (the Dean’s Representative) and, at the discretion of the student’s major professor, one or more from outside the University. Specific rules governing the composition and procedures of the committee can be found in the University’s Graduate School Catalogue, published online.

Time Limits and Continuous Registration

Whether a full- or part-time student, anyone in the Ph.D. program must:

1. Complete the degree (including defense of the dissertation) within nine (9) years of initial enrollment in the Ph.D. program.

2. Advance to candidacy (which means having successfully completed all courses, the minor, major comprehensive examinations, language examinations, and the prospectus) within five (5) years of initial enrollment in the Ph.D. program.

3. Apply for an extension (up to one year in length) if the student is unable to meet the deadlines above. Extensions will be granted only if the student provides clear and convincing evidence that the work will be completed during the extension.

4. If receiving financial aid through the Department (assistantship or fellowship) students will need to sit for the comprehensive examinations in their major field of study on a specified schedule. Students entering the Ph.D. program with a B.A. degree are encouraged to sit for the comprehensives in their sixth semester in
the program and normally must sit for it no later than the seventh semester. Students entering with an M.A. degree in History are normally required to sit for the examination in the fourth semester. Students who received aid at later points must sit for the examinations at a time agreed upon by the student and the Graduate Director. Students whose programs entail special language demands (e.g. more than two research languages) may delay the comprehensive examinations up to two semesters.

5. Whether or not they are receiving aid through the Department, before the end of the eighth semester in residence the student must present a dissertation prospectus for examination. For students entering with an M.A. degree in History the deadline is the sixth semester.

6. After admission to candidacy, Ph.D. students must register each spring and fall semester for at least one hour of dissertation credit (HIST 899) until the requirement of twelve credit hours has been satisfied. After completing the twelve credits, students in residence must enroll for one credit each spring and fall semester until the degree is awarded, and all students must register for one credit in the semester of their graduation.

Program of Study

Ph.D. programs will vary according to the field. If a student enters with the B.A. degree, a model program will require five years of study, normally distributed as follows:

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<tr>
<th>First year</th>
<th>Second year</th>
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<tbody>
<tr>
<td>Fall</td>
<td>Fall</td>
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<tr>
<td>General seminar</td>
<td>HIST reading course</td>
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<td>HIST reading course</td>
<td>HIST reading course</td>
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<tr>
<td>Minor field course</td>
<td>Minor field course</td>
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<tr>
<td>Spring</td>
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<td>HIST 601</td>
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<td></td>
<td>HIST research seminar</td>
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<tr>
<th>Third year</th>
<th>Fourth year</th>
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<tbody>
<tr>
<td>Fall</td>
<td>Fall</td>
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<tr>
<td>HIST 708</td>
<td>HIST 899</td>
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<td>Spring</td>
<td>Spring</td>
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<td>HIST 709</td>
<td>HIST 899</td>
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<td></td>
<td>Comprehensive exams</td>
</tr>
</tbody>
</table>

| Fifth year | |
|------------|-
| Fall       | Spring |
| HIST 899   | HIST 899 |
| Prospectus defense | Dissertation defense |

All courses are three hours except HIST 708, 709, and 899 which are variable credit. Reading courses will normally be 600-700 level, but up to nine hours can be taken at the 400 level.
ATTACHMENT B

History 708 Directed Independent Readings for Comprehensive Examinations I
History 709 Directed Independent Readings for Comprehensive Examinations II
Sample Syllabi
History 708

Directed Independent Reading for Comprehensive Examinations I

In this directed independent reading course to prepare for comprehensive examinations, the student will select in consultation with his/her advisor a number of books and articles from the formal list approved by each field caucus for comprehensives. No written work or official class time is prescribed for this course. The student and professor will agree on assignments and meeting times. Grading for the course will reflect the student’s performance on the written and oral sections of the Comprehensive Examinations. The student will receive a grade of satisfactory or fail. The course may be taken for from 1 to six hours and is repeatable up to 12 hours.

As the reading list for the course will vary according to field, advisor and student, we include here a sample selection of readings from the American history comprehensives reading list for American history from the first European settlements to the end of the Civil War and Reconstruction that could be covered in three credit hours of History 708.


Bernard Bailyn. The Peopling of British America (1986).


Philip D. Morgan, Slave Counterpoint: Black Culture in the Eighteenth Century Chesapeake and


History 709

Directed Independent Reading for Comprehensive Examinations II

In this directed independent reading course to prepare for comprehensive examinations, the student will select in consultation with his/her advisor a number of books and articles from the formal list approved by each field caucus for comprehensives. No written work or official class time is prescribed for this course. The student and professor will agree on assignments and meeting times. Grading for the course will reflect the student's performance on the written and oral sections of the Comprehensive Examinations. The student will receive a grade of satisfactory or fail. The course may be taken for from 1 to six hours and is repeatable up to 12 hours.

As the reading list for the course will vary according to field, advisor and student, we include here a sample selection of readings from the American history comprehensives reading list for American history from 1875 that could be covered in three credit hours of History 708.

Sample Reading List

Walter LaFeber. *America, Russia and the Cold War*.

Karen Anderson. *Women and World War II*.

Stephen Hahn. *The Roots of Southern Populism*.


Walter Licht. *Industrializing America: The Nineteenth Century*.

David Montgomery. *Citizen Worker: The Experience of Workers in the United States*.

Lawrence Levine. *Highbrow/Lowbrow*.

Thomas Bender. *New York Intelect.*

Olivier Zunz. *Why the American Century.*


Robyn Muncy. *Creating a Female Dominion in American Reform, 1890-1935.*

Oscar Handlin. *The Uprooted.*

Joan Hoff. *Nixon Reconsidered.*

Ronald Formisano. *Boston against Busing: Race, Class and Ethnicity in the 1960s and 1970s.*

Elaine May. *Homeward Bound.*